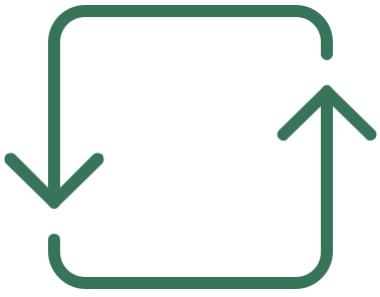


# Applying for Special Educational Needs Inclusion Fund (SENIF)

## BEFORE APPLYING



The early years provision must use the graduated approach to support all children's individual learning and development in a fully inclusive environment. Working together with parents/carers and professionals, a 'My Early Years Support Plan' should be written and implemented if any learning and developmental delay is identified.

## DECIDING TO APPLY

During the implementation of the graduated approach and 'My Early Years Support Plan' - if it is clear the child's learning and development needs require further interventions, which are above and beyond an inclusive environment and OAP - an application for SENIF must be considered. To be eligible for SENIF the child should be taking up their free early education entitlement (FEEE) and have a learning and developmental difference of 13 months or over or Profound and Multiple Learning Disability including Profound SEMH Needs.



## GETTING READY TO APPLY

A SENIF application form must be fully completed and all documentation regarding the child's learning and development should also be gathered. This must include 'My Early Years Support Plan' and should also include documents such as reports from health professionals. Parents/carers must be informed of the application and sign the application form.

## APPLYING

Send each application to [EYSEND.Panel@walthamforest.gov.uk](mailto:EYSEND.Panel@walthamforest.gov.uk). The applications will be considered by the panel on a monthly basis, the referrer will receive a SENIF Decision Form with the outcome of the application. For the application to be considered: the SENIF Application Form must be fully completed, and a completed up-to-date SEND Plan must be submitted. If documents are not fully completed, this may delay the consideration of the application and the start date of the funding.



## APPLICATION



The SENIF application will be considered by the Early Years Inclusion Team. Each application is considered on an individual basis and considers the child's learning and developmental needs and the early years provision.

## OUTCOME OF APPLICATION

Once SENIF funding is approved, a start date and end date will be included on the SENIF Decision Form, along with the level of funding agreed, and a SENIF review date. All payments will be based on the child's actual hours of attendance, it is the early years providers responsibility to inform the local authority if there are any changes to the child's attendance hours, please update child's claim on the providers portal and email [EYSEND.PANEL@walthamforest.gov.uk](mailto:EYSEND.PANEL@walthamforest.gov.uk).



For further information about the SENIF Process or to download the SENIF application forms visit:

[thehub-beta.walthamforest.gov.uk/early-years-send-funding](http://thehub-beta.walthamforest.gov.uk/early-years-send-funding)

