

Early Years Foundation Stage Profile (EYFSP): PVIs

2026 assessment collection (statutory)

(click any underlined [link](#) to view or access the linked webpage or document)

| LA Collection | LA Deadline | Schools/PVIs return to? |
|---|--------------|------------------------------|
| Early Years Foundation Stage Profile (EYFSP) | 30 June 2026 | Local Authority via Mimecast |
| <p>Who is in the scope for the statutory collection?</p> <p>EYFSP results for children in private, voluntary and independent settings (PVIs) are only required where the child is receiving early year's education that is funded by the Department for Education (DfE). The children still eligible for funding in private, voluntary and independent settings will be born between 1 April 2021 and 31 August 2021. The DfE does not require data to be submitted for unfunded children.</p> | | |
| <p>What is required?</p> <p>There are 17 early learning goals. They cover 7 areas of learning. For each funded child, you need to record an assessment judgement for each of the 17 early learning goals.</p> | | |

Collection guidance

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| <p>Management Information System (MIS):</p> <p>Schools should contact their management information systems (MIS) support provider for specific guidance about producing the CTF/XML return.</p> <p>Children who transfer to a new school:</p> <p>The EYFS profile must be completed for all eligible children attending a school.</p> <p>For dual-registered children attending more than one school during their final year in the EYFS, the profile must be completed by the school where the child spends most time during the year.</p> <p>If a child moves to a new school during the academic year, the original school must send their assessment of the child's development against the ELGs to the new school within 15 days of receiving the request, if the profile has been completed.</p> | <p>Children who transfer to a new school:</p> <p>If a child moves schools during the summer term (half-terms 5 and 6), the schools must agree which of them will complete the profile.</p> <p>In general, if a child starts at a new school on the first day of the second half of the summer term (or any time after that), then the previous school should submit the data.</p> <p>If a child moves school at any time before the summer term, then the new school should submit the data. Where half-term dates differ between local authority areas, it is the school where a child attends (or will attend) for the longest period of time across the academic year that submits the data.</p> <p>Where the previous school is not in England and therefore does not follow the EYFS, the new school must submit the data.</p> | <p>What should be completed:</p> <p>The EYFS Profile must be completed for all children registered at the school, unless:</p> <ul style="list-style-type: none"> - an exemption has been granted for the setting (reserved schools with established principles in conflict with the EYFS) - an exemption has been granted for an individual child (reserved only for cases where a child's family has religious or philosophical beliefs that contradict the EYFS) <p>The A code (the assessment rating for a child who has an exemption) should only be used for children who have an individual exemption on grounds of religious or philosophical beliefs. Schools who submit it for any other reason would not be meeting the statutory requirements of the EYFS.</p> <p>In exceptional circumstances, after discussion and only in agreement with parents or carers, a child might remain in EYFS provision beyond the end of the academic year in which they reach age 5.</p> |
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Collection guidance (continued)

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| <p>Private, voluntary and Independent (PVI) settings (with funded children):</p> <p>PVIs should complete the 2026 Department for Education (DFE) EYFSP input spreadsheet, using DFE guidance, available from https://thehub-beta.walthamforest.gov.uk/eyfsp-profile-moderation#submissionofdata, to enter the 2026 EYFSP assessment scale summary scores for funded children born between 1 April 2021 and 31 August 2021. Once the spreadsheet is completed, PVIs should create a CSV export return file to be returned securely to the Local Authority via Mimecast.</p> <p>Note that the Unique Pupil Number (UPN) id is not required in the PVI EYFSP return if it is not currently allocated to children.</p> | <p>Children who transfer to a new school:</p> <p>Note: The governing body or academy trust must arrange to have the child's educational record and the defined items of data that comprise the CTF sent to the child's new school. This task is often delegated to headteachers by governing bodies or academy trusts.</p> <p>The information must be sent within 15 school days of the child ceasing to be registered at their previous school unless the new school is not known. In this case it should be sent within 15 school days of receiving a request from the child's new school.</p> <p>More information is in the EYFSP handbook.</p> | <p>What should be completed:</p> <p>In these exceptional cases, assessment should continue throughout the child's time within EYFS provision, and the profile should be completed once only, at the end of the year before the child moves into year 1. If the child is only continuing in EYFS provision for part of the following year, the profile should be completed at the end of the child's time in the EYFS before they move into year 1. The data should then be submitted at the end of that academic year with the rest of the cohort.</p> <p>Refer to the EYFSP handbook for more information.</p> <p>The DfE do not need data for children who are not in receipt of government funding in the summer.</p> <p>The school should discuss their intention to defer the child's statutory assessment with their local authority (earlyyears@walthamforest.gov.uk). This will ensure the child's data is not considered missing when the provider submits EYFS profile outcomes for the current cohort.</p> |
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Additional link(s)

| | | |
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| Early Years Foundation Stage Profile: Handbook | DfE guidance on exemptions for providers | DfE guidance on exemptions for individual children |
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Support Contacts

| Name | Role | Contact Details |
|----------------------------|---|---|
| Business Intelligence Team | LA Data Collection helpdesk | Email: edu.performance@walthamforest.gov.uk |
| Elisha Wilkinson | Early Years policy (including deferments & exemplification) | Email: earlyyears@walthamforest.gov.uk |

Appendix A: Statutory data required

- your local authority number
- for local authority maintained schools, academies and nursery schools, the 4-digit establishment number
- for PVI settings, the 6-digit early years unique reference number starting with a 5, 6 or 7 as used in the 2026 early years census return
- the academic year, for example, 2025 to 2026
- the child's surname
- the child's forename
- the child's sex
- the child's date of birth
- the unique pupil number – this is a 13 character identifier
- the child's home postcode

The DfE need a home postcode for every child, except where there are legal or exceptional reasons why this data is not available (for example, traveller children). In these circumstances:

- leave the postcode field blank
- record a notepad entry in COLLECT explaining the reason

Areas of learning

There are 17 early learning goals. They cover 7 areas of learning. For each funded child, you need to record an assessment judgement for each of the 17 early learning goals.

| Area of learning | Early learning goal | Code | | |
|--|--|------|--|-------------------|
| Communication and language | Listening, attention and understanding | E01 | | |
| | Speaking | E02 | | |
| Personal, social and emotional development | Self-regulation | E03 | | |
| | Managing self | E04 | | |
| | Building relationships | E05 | | |
| Physical development | Gross motor skills | E06 | | |
| | Fine motor skills | E07 | | |
| Literacy | Comprehension | E08 | | |
| | Word reading | E09 | | |
| | Writing | E10 | | |
| Mathematics | Number | E11 | | |
| | Numerical patterns | E12 | | |
| Understanding the world | Past and present | E13 | | |
| | People, culture and communities | E14 | Early years foundation stage profile judgement | Assessment rating |
| | The natural world | E15 | Emerging | 1 |
| Expressive arts and design | Creating with materials | E16 | Expected | 2 |
| | Being imaginative and expressive | E17 | An exemption applies | A |

Statutory requirements: The early years foundation stage profile return is a statutory requirement of providers and local authorities through regulations made under:

- Section 99 of the Childcare Act 2006 (Statutory Instrument 2008 No. 1722)
- The Childcare (Provision of Information about Young Children) Regulations 2009

You do not need to get consent from parents or carers for sharing this information.

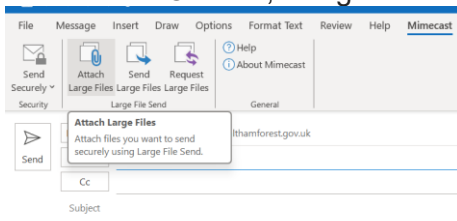
Appendix B: Using Mimecast to securely submit the EYFSP return to the Local Authority

Secure Mimecast file transfer should be used to securely send the Local Authority the 2026 EYFSP statutory XML return. For data protection purposes, please do not simply email the child-level XML return to the Local Authority without encryption.

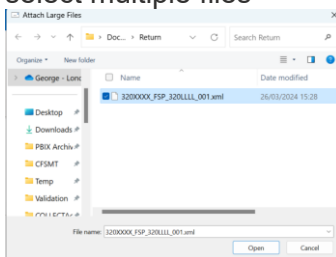
a) Where the school user has a Mimecast client available on their local computer:

School user sends submission securely to the Local Authority (edu.performance@walthamforest.gov.uk) via Mimecast. Instructions for using Outlook's Mimecast 'Large File Send' option to send the return in a secure email attachment are below. Contact your school's IT Support Team if you are using a different Mimecast end user application.

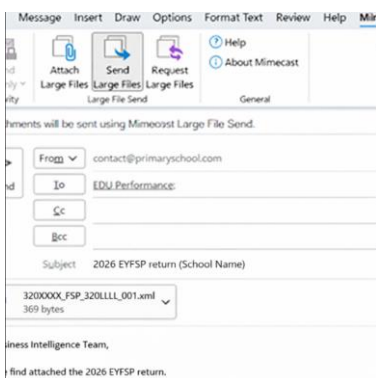
1. In Microsoft Outlook, navigate to the Mimecast tab at the top and select Attach Large Files.



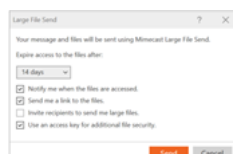
2. Select the XML return file(s) you wish to attach to the email. Note: Hold the CTRL key on your keyboard to select multiple files



3. The file(s) will attach to a new email. Add:
 Email address: edu.performance@walthamforest.gov.uk
 Subject: "2026 EYFSP return (School Name)"
 Text: Any text to the body of the email to clearly provide information about the file(s) being sent (if required).



4. Sending the email. When ready, click Send. A new window will now appear on the screen. You can set an expiration date and other options from here. Use an access key for additional file security.

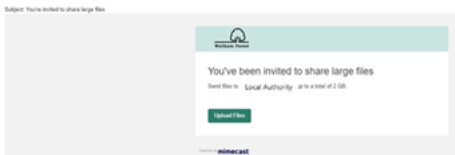
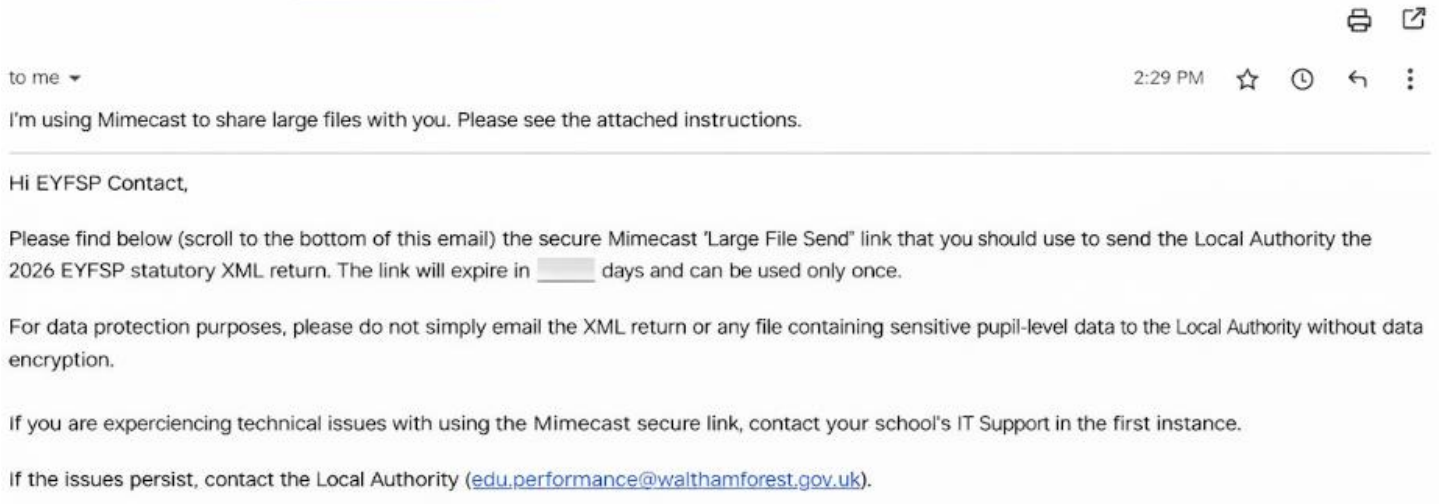


5. Click Send. You will receive a notification upon successful Mimecast transfer.

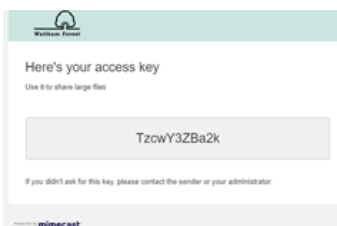
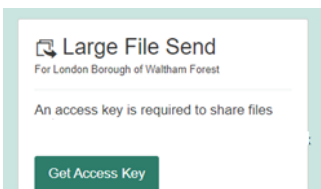
b) Where the school user does not have a Mimecast client available on their local computer:

1. Contact edu.performance@walthamforest.gov.uk in advance of the deadline to obtain a secure Mimecast 'Large File Send' link from the Local Authority. You will receive an email containing the link as per the screenshots example below. The secure Mimecast 'Large File Send' link can be used only once.

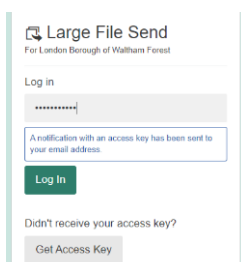
2026 EYFSP Return (Anon School)



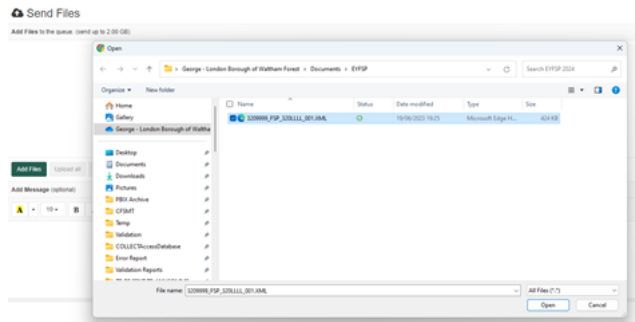
2. School user selects 'Upload Files', and 'Get Access Key' to obtain a Mimecast access key. The access key will be sent via email to the user (as per the example screenshots below).



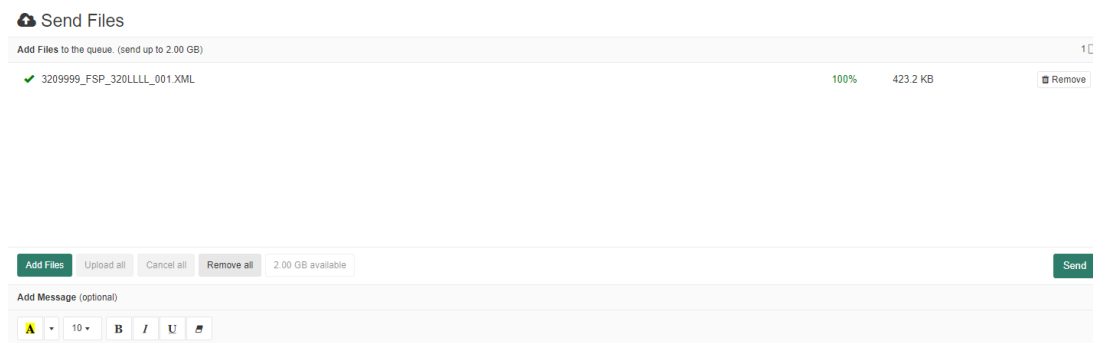
3. School user enters the access key details and logs into Mimecast Large File Send.



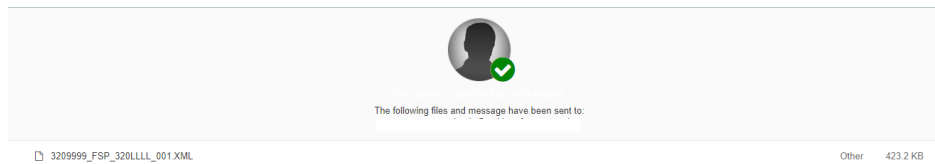
4. Once logged in, the School user selects 'Add Files' and locates the XML return(s) on local computer. Hold the CTRL key on your keyboard to select multiple files (if required).



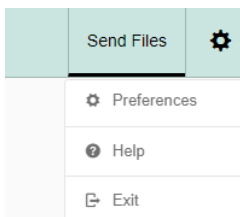
5. A message may be added (optional). Click the 'Send' button to securely send the file(s) to the Local Authority.



6. A message indicating the file(s) and message have been sent to Local Authority contact will appear.



7. Once completed, close the browser window, or select 'Exit' from the settings menu



Note: The link will only work once. If further secure Mimecast link(s) are required contact edu.performance@walthamforest.gov.uk.