Early Years Foundation Stage Profile (EYFSP) – PVIs

2025 assessment collection (statutory)
(click any underlined link to view or access the linked webpage or document)

LA Collection	LA Deadline	Schools/PVIs return to?
Early Years Foundation Stage Profile (EYFSP)	30 June 2025	Local Authority via Mimecast

Who is in the scope for the statutory collection?
EYFSP results for children in private, voluntary and independent settings (PVIs) are only required where the child is receiving early year's education that is funded by the Department for Education (DfE). The children still eligible for funding in private, voluntary and independent settings will be born between 1 April 2020 and 31 August 2020. The DfE does not require data to be submitted for unfunded children.

What is required?
There are 17 early learning goals. They cover 7 areas of learning. For each funded child, you need to record an assessment judgement for each of the 17 early learning goals. See Appendix A for the statutory data required; and Appendix B for the steps to transfer the return securely to the Local Authority via Mimecast.

Collection guidance

Private, voluntary and Independent (PVIs) settings (with funded children):	Children who transfer to a new school:	What should be completed:
PVIs should complete the 2025 Department for Education (DFE) EYFSP input **spreadsheet**, using DFE **guidance,** available from https://thehub-beta.walthamforest.gov.uk/eyfsp-profile-moderation#submissionofdata, to enter the 2025 EYFSP assessment scale summary scores for funded children born between 1 April 2020 and 31 August 2020. Once the spreadsheet is completed, PVIs should create a CSV export return file to be returned securely to the Local Authority via Mimecast. Note that the Unique Pupil Number (UPN) id is not required in the PVI EYFSP return if it is not currently allocated to children.	You should complete the profile for all eligible children registered at your school or provision. For dual registered children attending more than one school during their final year in the EYFS, the Profile must be completed by the school where the child spends most time during the year. If a child moves to a new school during the academic year, the original school must send their assessment of the child's development against the ELGs to the new school within 15 days of receiving the request, if the Profile has been completed. If a child starts at a new school on the first day of the second half of the summer term (or any time after that), then the previous school should submit the data. If a child moves school at any time before the summer term, then the new school should submit the data.	The EYFS Profile must be completed for all children registered at the school, unless: - an exemption has been granted for the setting (reserved schools with established principles in conflict with the EYFS) - an exemption has been granted for an individual child (reserved only for cases where a child's family has religious or philosophical beliefs that contradict the EYFS) - the child is continuing in the provision beyond the year in which they turn 5. If an exemption has been granted from the profile, use code 'A' for the early learning goals the child is exempt from. In exceptional cases where the child is continuing in EYFS provision beyond the year in which they turn 5, you should complete the EYFS profile only once - at the end of the year before the child

		moves into Year 1 (KS1).

Collection guidance (continued)

Private, voluntary and Independent (PVIs) settings (with funded children):	Children who transfer to a new school:	What should be completed:
	Where half term dates differ between local authority areas, it is the school where a child attends (or will attend) for the longest period of time across the academic year that submits the data. Where the previous school is not in England and therefore does not follow the EYFS, the new school should submit the data. Note: The governing body or academy trust must arrange to have the child's educational record and the defined items of data that comprise the CTF sent to the child's new school. This task is often delegated to headteachers by governing bodies or academy trusts. The information must be sent within 15 school days of the child ceasing to be registered at their previous school unless the new school is not known. In this case it should be sent within 15 school days of receiving a request from the child's new school. More information is in the 2025 EYFSP handbook.	Schools should take care to make sure this decision does not prejudice the child's personal, social, and emotional development. Refer to the 2025 EYFSP handbook for more information. It also provides information on completing the EYFS profile for: - children with SEND - children who transfer schools during the academic year - children who are home schooled or missing in education The DfE do not need data for children who are not in receipt of government funding in the summer term. The school should discuss their intention to defer the child's statutory assessment with their local authority (earlyyears@walthamforest.gov.uk). This will ensure the child's data is not considered missing when the provider submits EYFS profile outcomes for the current cohort.

Additional link(s)

Early Years Foundation Stage Profile: 2025 Handbook	DfE guidance on exemptions for providers	DfE guidance on exemptions for individual children

Support Contacts

Name	Role	Contact Details
Business Intelligence Team	LA Data Collection helpdesk	Email: edu.performance @walthamforest.gov.uk
Elisha Wilkinson	Early Years policy (including deferments & exemplification)	Email: earlyyears @walthamforest.gov.uk

Appendix A: Statutory data required

- your local authority number
- for local authority maintained schools, academies and nursery schools, the 4-digit establishment number
- for PVI settings, the 6-digit early years unique reference number starting with a 5, 6 or 7 as used in the 2025 early years census return
- the academic year, for example, 2024 to 2025
- the child's surname
- the child's forename
- the child's gender
- the child's date of birth
- the unique pupil number - this is a 13 character identifier
- the child's home postcode

The DfE need a home postcode for every child, except where there are legal or exceptional reasons why this data is not available (for example, traveller children). In these circumstances:

- leave the postcode field blank
- record a notepad entry in COLLECT explaining the reason

Areas of learning

There are 17 early learning goals. They cover 7 areas of learning. For each funded child, you need to record an assessment judgement for each of the 17 early learning goals.

Area of learning	Early learning goal	Code
Communication and language	Listening, attention and understanding	E01
	Speaking	E02
Personal, social and emotional development	Self-regulation	E03
	Managing self	E04
	Building relationships	E05
Physical development	Gross motor skills	E06
	Fine motor skills	E07
Literacy	Comprehension	E08
	Word reading	E09
	Writing	E10
Mathematics	Number	E11
	Numerical patterns	E12
Understanding the world	Past and present	E13
	People, culture and communities	E14
	The natural world	E15
Expressive arts and design	Creating with materials	E16
	Being imaginative and expressive	E17

Early years foundation stage profile judgement	Assessment rating
Emerging	1
Expected	2
An exemption applies	A

Statutory requirements: The early years foundation stage profile return is a statutory requirement of providers and local authorities through regulations made under:

- Section 99 of the Childcare Act 2006 (Statutory Instrument 2008 No. 1722)

- The Childcare (Provision of Information about Young Children) Regulations 2009

You do not need to get consent from parents or carers for sharing this information.

Appendix B: Using Mimecast to securely submit the EYFSP return to the Local Authority

1. PVI user receives secure Mimecast 'Large File Send' link via an email from the Local Authority prior to the subnmission deadline. The secure Mimecast link in the email should be used to securely send the Local Authority the 2025 EYFSP statutory CSV return. For data protection purposes, please <u>do not</u> simply email child results to the Local Authority. If you have not received a secure Mimecast loink via email contact edu.performance@walthamforest.gov.uk.
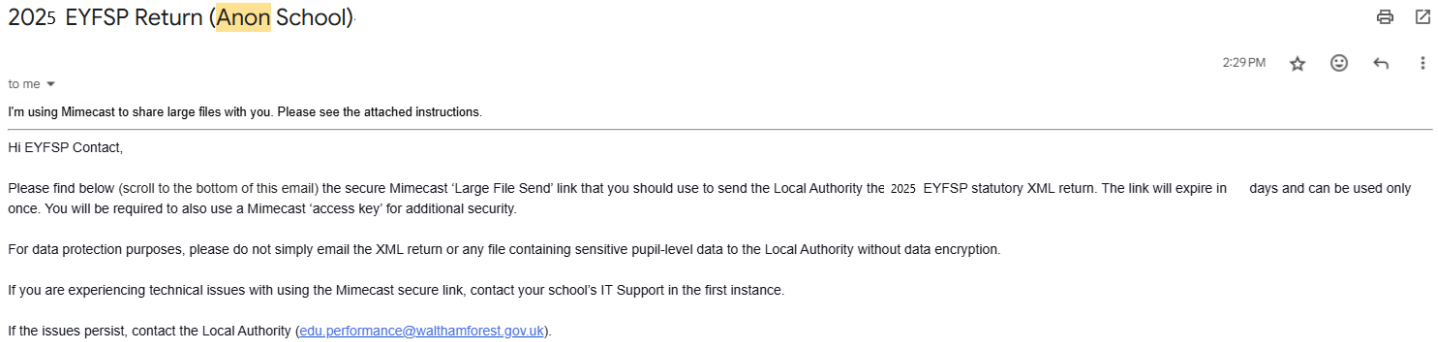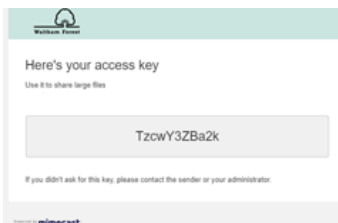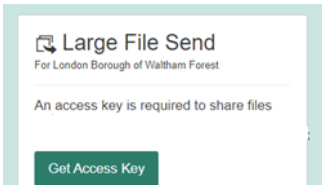

2. The Mimecast link can be used only once. Note: You will be required to also use a Mimecast 'access key' for additional security.
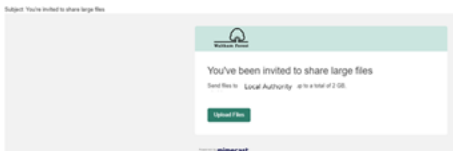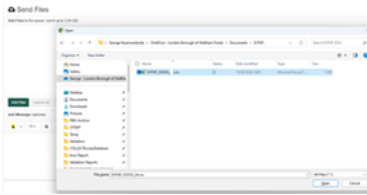

3. PVI user selects 'Upload Files', and 'Get Access Key' to obtain Mimecast access key. The access key will be sent via email to the user (as per the example screenshots below).
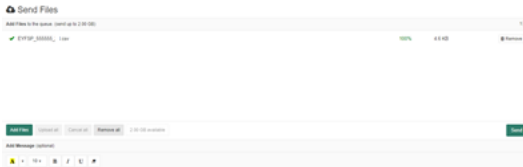

4. PVI user enters the access key details and logs into Mimecast Large File Send
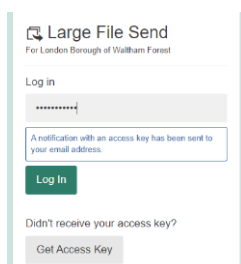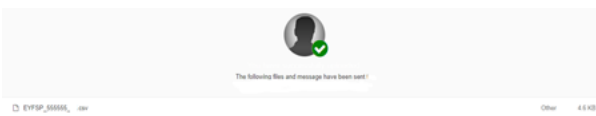

5. Once logged in, the PVI user selects 'Add Files' and locates the CSV return(s) on local computer.
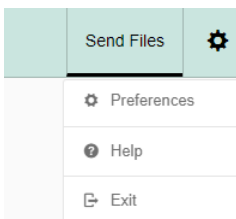
6. A message may be added. Click the 'Send' button to securely send the file(s) to the Local Authority.

7. A message indicatiing the file(s) and message have been sent to Local Authority contact will appear.

8. Once completed, close the browser window, or select 'Exit' from the settings menu

Note: The link will only work once. If further secure Mimecast link(s) are required contact edu.performance@walthamforest.gov.uk.