

# Waltham Forest Early Years

## Early Years, Childcare & Business Development Service Training Programme



**Spring Term**  
**Jan – Mar 2024**



## Training Booking

All courses can be booked via [WF Traded Services](#). For Training & Booking queries, please contact [Early Years, Childcare & Business Development Service Training](#). Find out more about training on The Hub on the [Early Years, Childcare & Business Development Service Training](#) page.

Delegates are responsible for ensuring that booking information has the correct email address as this is the email address that will be used for all correspondence regarding the training booked on. Once you have received your booking confirmation, you are responsible for checking that the information is accurate and alert the service to any errors.

Please check the course confirmation email for your booking status (confirmed, waiting list, awaiting confirmation).

For virtual training, delegates will receive the meeting link **3 days** before the training date. Email will be sent to the email address you have used for your booking.

***If a generic setting/school email address has been used for the booking, this email should be passed on to the delegate who have booked on the training.***

### Course Pre-requisite

Some of our training sessions will require that delegates should have accessed Tier 1 guidance documents and/or Tier 2 webinar videos before attending the training session.

### Booking Cancellation

For non-fee paying courses, a minimum of 5days notice must be sent to [EYtraining@walthamforest.gov.uk](mailto:EYtraining@walthamforest.gov.uk) to notify us. For fee paying courses, a minimum of 7days notice must be sent to [EYtraining@walthamforest.gov.uk](mailto:EYtraining@walthamforest.gov.uk) to notify us. For non-attendance, if we do not receive notice of cancellation, the booking fee will be charged.



Training Code	Training Name	Date	Start	End	Venue
EYCBDS-0124-T001	<a href="#">Early Years Making Sense of Autism Training</a>	17/01/2024	16:00	18:00	Online   WEB
EYCBDS-0224-T001	<a href="#">EYFS Vs SEND</a>	07/02/2024	10:00	12:30	Hale End Library, Castle Avenue, London E4 9QD
EYCBDS-0224-T002	<a href="#">EYFS SEND Forum</a>	28/02/2024	09:30	11:30	Online   WEB
EYCBDS-0324-T001	<a href="#">Early Years Good Autism Practice</a>	06/03/2024	10:00	16:00	Hale End Library, Castle Avenue, London E4 9QD

**Book on Safeguarding, Early Help and Prevent Training:**

Safeguarding and Welfare training via [WF Traded Service](#)

Prevent training for Early Years Provider by contacting [Amy Strode](#)

Early Help Training via [The Hub](#)

