

EMERGENCY LIGHTING PERIODIC INSPECTION AND TESTING CERTIFICATE

Original Certificate	Certificate reference
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DETAILS OF THE CLIENT

Name:	
Address:	

DETAILS OF THE INSTALLATION

Address:	
Extent of the installation covered by this certificate:	

PURPOSE FOR WHICH THIS REPORT IS REQUIRED

To certify compliance of an existing installation:	To certify compliance of a complete existing installation following a major alteration or addition:
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CERTIFICATION

Organisation			
Address:		NICEIC Enrolment No. (Where appropriate)	
		Branch number (If applicable)	
<p><i>I/We, hereby certify that the emergency lighting installation at the above premises has been inspected and tested by me/us in accordance with the schedule of items inspected and tested on page 2 and, to the best of my/our knowledge and belief, the installation complies at the time of my/our inspection and testing with the recommendations given in BS 5266 emergency lighting Part 1:2005 code of practice for the premises other than cinemas and certain other specified premises used for entertainment and BS 5266 Part 7: 2005 Lighting applications – Emergency lighting published by BSI, for a category installation, except as stated in the section “Details of departures from the code of practice”.</i></p>			
Signature		Date	
		Name (CAPITALS)	Inspector
Signature		Date	
		Name (CAPITALS)	Qualified Supervisor

DETAILS OF DEPARTURES FROM THE CODE OF PRACTICE (BS 5266: PART 1:2005)

Details of departures from the code of practice (BS 5266:Part 1 :2005) (Enter “None” or “See report notes”)	
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RELATED REFERENCE DOCUMENTS

Electrical Installation Certificate Number:		Electrical Installation Certificate or Minor Electrical Installation Works Certificate Number:	
Electrical Periodic Inspection Certificate Number:		Emergency Lighting Completion Certificate Number:	

TEST INSTRUMENTS (Where used)

Model Number:	Not applicable
Serial Number:	Not applicable

NEXT INSPECTION

I/We RECOMMEND that this installation is further inspected and tested after an interval of not more than:	
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RESULTS OF INSPECTION AND TESTING

Are correct entries made in the logbook?

Area record drawings available?

Are record drawings correct?

Signs

(1) Are the signs correctly positioned?
(Clause 6.9)

(2) Are details of the signs correct?
(Clause 6.9)

(3) Do the self-luminous signs (if any) need changing before the date of the next scheduled inspection?

If so, state date (See label on sign)
(Clause 6.9)

Luminaires

Are luminaires correctly positioned?
(Clauses 6.7, 6.8 and 10.3)

Illumination for safe movement (Clause 5)

(1) Are the correct lamps installed in the luminaires?
(Clause 3.13)

(2) Has there been any change in the décor or layout of the premises, which has caused any reduction in the effectiveness of the lighting system?

(3) Is the installation in a generally satisfactory condition?

Marking

(1) Are the category and nominal operating voltage of the system clearly marked or readily identifiable?
(Clause 6.13)

(2) Are the luminaires clearly marked to indicate the correct lamp for use?
(Clause 6.13)

(3) Is information available to ensure correct battery replacement? (Clause 6.13)

Wiring system and circuit arrangements

(1) Is the condition of the wiring system as indicated on the most recent Periodic Inspection report for the emergency lighting installation satisfactory?

(2) State the date of the most recent Periodic Inspection Report.

Power services

(1) Are the charging arrangements for batteries satisfactory? (Clauses 6.11, 12.2 and 12.4)

(2) Do changeover devices operate satisfactory upon simulation of failure of the normal supply?
(Clauses 6.11 and 12.4)

Central battery systems including backup batteries

(1) After operation for the rated duration:

(i) Do all luminaires operate?
(Clauses 6.7, 6.8 and 12.4)

(ii) Are all signs illuminated and visible?
(Clauses 6.9 and 12.4)

(2) Following the restoration of the system to normal

(i) Is the battery charger functioning?
(Clauses 6.11 and 12.4)

(ii) Are the levels and the specific gravities of the battery electrolytes satisfactory, where applicable?

Engine driven generating plant

(1) After a period of operation of at least 1 hour:

(i) Do all luminaires operate?
(Clauses 6.7, 6.8 and 12.4)

(ii) Are all signs illuminated and visible?
(Clauses 6.9 and 12.4)

(iii) Does the backup battery, where installed, operate satisfactorily?

(2) Following the restoration of the system to normal

(i) Is the battery charger for the engine starter battery functioning?
(Clauses 6.11 and 12.4)

(ii) Are the fuel, coolant and lubricating levels correct? (Clause 12.4)

Self-contained luminaires and signs

(1) After operation for the rated duration, does each self-contained luminaire and sign operate?
(Clauses 6.9, 6.11 and 12.4)

(2) Following restoration of the system to normal supply is the battery charger functioning?
(Clauses 6.11 and 12.4)

Clause number references are from BS 5266: Part 1:2005.

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To indicate that an inspection or test has been carried out and the result is satisfactory

X

To indicate that an inspection or test has been carried out and the result was unsatisfactory

LIM

To indicate that an inspection or test has not been carried out following agreed limitations of inspection or testing

N/A

To indicate the inspection or test is not applicable

N/V

To indicate that details could not be verified

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NOTES FOR RECIPIENT

THIS CERTIFICATE IS A VALUABLE DOCUMENT AND SHOULD BE RETAINED FOR FUTURE REFERENCE

This certificate is intended to be issued for the periodic inspection and testing of an existing emergency lighting installation or, in association with an Emergency Lighting Completion Certificate for a complete existing emergency lighting installation that has been the subject of a major alteration or addition. It should not have been issued for a new emergency lighting installation that did not involve a major alteration or addition. An 'Emergency Lighting Completion Certificate' should be issued for the certification of new emergency lighting installation work, with or without a 'Periodic Inspection and Testing Certificate', as appropriate.

This certificate has been issued to confirm that the emergency lighting installation to which it relates has been inspected and tested in accordance with the appropriate recommendations given in BS 5266 *Emergency lighting* Part 1: 2005 *Code of practice for the emergency lighting of premises other than cinemas and certain other specified premises used for entertainment* and Part 7: 2005 *Lighting applications - Emergency lighting* (also identified as BS EN 1838: 1999).

You should have received the certificate marked 'Original' and the Approved Contractor should have retained the certificate marked 'Duplicate'. This certificate is a valuable document and should be retained for future reference for the purpose of properly maintaining the emergency lighting installation. If you were the person ordering the work, but not the user of the installation, you should pass the certificate, or a full copy, immediately to the user.

The 'Original' certificate should be retained in a safe place and be shown to any person inspecting or undertaking further work on the emergency lighting installation in the future. If you later vacate the property or building, this certificate will demonstrate to the new occupier/owner that the emergency lighting installation complied with the requirements of BS 5266: 2005 Parts 1 and 7 (subject to any departures identified), at the time the certificate was issued.

Page 1 of Certificate

Page 1 provides details of the emergency lighting installation, together with the stated purpose of the certificate, in terms of certifying compliance of an unmodified existing emergency lighting installation or, alternatively, of certifying compliance of a complete emergency lighting installation following a major alteration or addition, with BS 5266: Parts 1 and 7. In the latter case this certificate should have been issued in addition to an 'Emergency Lighting Completion Certificate' for the alteration or addition.

A section is provided for recording details of all departures from the Code of Practice (BS 5266: Part 1: 2005) found during the inspection and testing of the emergency lighting installation. A separate sheet may have been used where there are a number of departures.

Provision is made for recording all related reference documents for the emergency lighting installation. Where this certificate relates to an emergency lighting installation which has been subjected to new installation work associated with a major alteration or addition, an 'Electrical Installation Certificate' or a 'Minor Electrical Installation Works Certificate' should also have been issued for the new work, and the certificate serial number recorded in the space provided for this purpose.

Where a test instrument has been used, for example, to measure the luminance provided by the emergency lighting installation, a record of the model and serial number should have been recorded in the spaces provided. Where no instrument has been used, the entry for 'Instrument 1, Model' should read 'None used'.

For safety reasons, the emergency lighting installation will need to be re-inspected and tested by a competent person at appropriate intervals. Provision is made towards the bottom of the page to record a recommendation that the emergency lighting installation should be inspected and tested at a specified interval, in accordance with Clause 12.4 of BS 5266: Part 1: 2005. It is recommended that you engage the services of an Approved Contractor for this purpose. Additionally, inspections will be required to be undertaken by the Occupier/Owner on daily, monthly and six-monthly basis, in accordance with BS 5266: Part 1: 2005.

Page 2 of Certificate

Page 2 provides for the result of each of the prescribed inspections and tests to be separately recorded in the 'Schedule of Items Inspected and Tested'. All boxes should have been completed.