

Waltham Forest Early Years Guidance

Team Around Setting Process (TAS)

Support around Settings with multiple concerns due a less than Good Ofsted inspection outcome or professionals raising ongoing non-compliance with statutory frameworks and guidance.

1. Concerns are identified by:

- MAGEY group (Multi Agency Early Years Group) as high risk and raised with EYs Senior Management Team.
- Lead professionals
- Ofsted notification: Welfare, Complaint, Suspension notice, Inadequate/Requires Improvement Inspection.

2. Following identification of concerns, a letter is emailed to the Ofsted responsible person/organisation. The letter will:

- be sent when the Ofsted inspection report is made public or TAS request has been approved by the Head of Early Years
- clarify the issues/concerns and cessation date of FEEE funding if applicable for FEEE funding in line with the settings FEEE contract.
- a Focus Improvement Plan (FIP) template will be attached for the setting to start completing prior to the initial TAS meeting

3. Next, the TAS Lead will:

- be assigned based on the area most of the concerns relate to
- arrange initial TAS meeting with the setting within 2 weeks of TAS letter date.
- discuss concerns with other TAS Area Leads prior to initial meeting.

4. The Initial TAS meeting will:

- Be led by the TAS Lead
- review the actions that the setting has included in the FIP and devise further actions regarding LA support
- ensure the FIP addresses the areas of concerns raised by Ofsted/MAGEY

5. A final FIP:

- is agreed in partnership with the setting
- will include any additional support the LA will provide. For example, signposting to quality improvement programmes, information, advice and training resources on the Hub
- is the responsibility of the setting to implement and monitor the FIP actions.
- a copy of the FIP is emailed to the setting by the TAS lead and signed by the Ofsted registered person/ organisation and emailed to the TAS Lead.

6. The TAS Review:

- meeting date will be scheduled at the initial TAS meeting by the TAS Lead.
- will be a maximum of 3 months after the initial FIP
- will evaluate the impact of the support and progress made

Notes:

- Letter to Ofsted responsible person/organisation - for charity organisation, this will be to the Chair of Trustees, for companies, the Director of the company, for sole traders, this will be to the business owner, for partnerships, this will be to all the partners.
- All actions and/or concerns raised by the TAS process will relate to Ofsted recommendations and/or statutory guidance. TAS leads will quote relevant section of the guidance e.g. 3.2.3 of the statutory framework for Early Years Foundation Stage
- If any significant concerns are identified via the TAS process, which officers feel should be reported to Ofsted, this will be done by the TAS lead.

