

Terms of Reference

MAGEYS (Multi Agency Group for Early Years Support)

1. Membership

Assessment and Progress Lead (Chair)
Area SENCO (PVI's)
Area SENCO (PVI's)
Early Years Advisor (SEND in Schools)
EYs Advisory Teacher (Teaching and Learning)
EYs Advisory Teacher (SEND)
EYs Advisory Teacher (Home learning)
All Talk SLT
All Talk SLT
Early Help Coordinator
Safeguarding in EYs Education Officer

Holly Hutchins
Mary Arthur
Sajedah Valli
Nicola Robinson
Georgina Lowin
Angela Lenton
Sue Grace
Helen Malique
Sian Rees
Shanice Britton
Jennifer Knight

2. Purpose

The purpose of the MAGEY group is to:

- To provide a monitoring process to ensure Ofsted Registered provisions in Waltham Forest are of a high quality, inclusive and safe and prepare children for their next stage in learning or school
- To coordinate and implement effective support, advice and training as well as development opportunities that lead to strong leadership & governance and quality service delivery in Ofsted registered settings.
- To signpost Ofsted Registered Settings to information, advice and training to support early identification and early intervention of children with SEND, or social communication and language issues and
- To support the delivery of a seamless transition from home to early year's education and from early years education into primary school across waltham Forest.

3. Functions

The MAGEYS group aims to:

- Improve the quality of childcare provision across the Borough so that every child has access to quality childcare locally;
- Facilitate more 'joined up thinking' to achieve required outcomes;
- Consult with the LBWF Early Years Sector to identify key areas of development
- Use a range of data to inform the EYs Strategy
- Recommend processes and procedures to improve quality;
- Evaluating the level of support needed accurately;
- Ensure required level of support is provided to childcare providers to achieve required outcomes, especially those that need it most;
- Ensure procedures and processes are in place for sharing knowledge, experience and expertise;

4. Core Objectives

- Every Child in Waltham Forest deserves Good or Outstanding childcare
- To deliver excellent childcare and education, settings must be resilient, empowered and take ownership of their own improvement strategy
- Excellent education and childcare can only be delivered by knowledgeable, high quality practitioners with high expectations for their children
- Strong links and collaborative working will support settings to achieve high quality childcare and education

5. Code of Conduct

Members of the MAGEYS group thereby agree to abide by the seven principles of public life arising from the Nolan report, which are:

- **Selflessness** Holders of public office should take decisions solely in terms of the public interest. They should not do so in order to gain financial or other material benefits for themselves, their family, or their friends.
- **Integrity** Holders of public office should not place themselves under any financial or other obligation to outside individuals or organisations that might influence them in the performance of their official duties.
- **Objectivity** In carrying out public business, including making public appointments, awarding contracts, or recommending individuals for rewards and benefits, holders of public office should make choices on merit.
- **Accountability** Holders of public office are accountable for their decisions and actions to the public and must submit themselves to whatever scrutiny is appropriate to their office.
- **Openness** Holders of public office should be as open as possible about all the decisions and actions that they take. They should give reasons for their decisions and restrict information only when the wider public interest clearly demands.
- **Honesty** Holders of public office have a duty to declare any private interests relating to their public duties and to take steps to resolve any conflicts arising in a way that protects the public interest.

6. Declarations of Interest

The key guiding principle is that any member who thinks he or she may have an interest in a matter, over which that person may exert an influence, should declare that interest.

7. Reporting Lines

The group will provide recommendations to the EYs Senior management Team. Additional reports may also be requested when necessary

8. Meetings

The meeting will take place once a term as a minimum or as required for a two-hour meeting.

9. Servicing the Group

Administration of these meetings will be shared between attendees and minutes will be saved in Teams.

Review Date:
April 2021