**Minimum information to report to Waltham Forest Public Health team – Schools**

Anyone who is a close contact of someone who has tested positive for coronavirus in a school setting must self-isolate for 14 days from the point of their last contact. **The day that the individual last had contact with the confirmed case and the first day of the self-isolation period is day 1 of the 14 days.**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Day 1 | Day 2 | Day 3 | Day 4 | Day 5 | Day 6 | Day 7 | Day 8 | Day 9 | Day 10 | Day 11 | Day 12 | Day 13 | Day 14 | Day 15 |
| Case | Symptoms start / Date of test if no symptoms |  |  |  |  |  |  |  |  |  | Return (if no fever for 48 hours) |  |  |  |  |
| Contact | Last point of contact at school / work or a household contact |  |  |  |  |  |  |  |  |  |  |  |  |  | Return (if symptom free) |

Please email to public.health@walthamforest.gov.uk for each confirmed case that you notify.

|  |  |
| --- | --- |
| Confirmed case (please state if pupil or staff)* If pupil, year group:
* If staff, job / year group teaches in:
 |  |
| Symptoms of case (if any) |  |
| Date of onset of symptoms |  |
| Date of test  |  |
| Date last in school |  |
| Date the case will be self-isolating until |  |
| Number of close contacts (if already identified, divided between)* Staff (which roles and year groups):
* Pupils (which roles and year groups):
 |  |
| Date the close contacts will be self-isolating until |  |
| An indication of how many cases in the last 2 weeks |  |
| Contact telephone number |  |
| Any specific questions and concerns we can help with |  |

Please feel free to provide any other relevant information below: