

# Waltham Forest Early Years Guidance

## New to Early Years SENCO

Welcome to the role of EY SENCO in your setting. This guide will support you in developing your knowledge of the roles and Responsibilities of your new role. This guidance document will take you directly to [The Hub](#) for further information.

## Role and Responsibilities of an Early Years SENCO

The role of an Early Years SENCO is crucial in ensuring the best possible educational outcomes are achieved for children with special educational needs and disabilities.

The EYs SENCO is responsible for:

- Ensuring all practitioners in the setting understand their responsibilities to children with SEND and the setting's approach to identifying and meeting SEND.
- Liaising with professionals or agencies beyond the setting.
- Promoting inclusive practice across the whole setting using policies and procedures.
- Keeping up to date with local and national practice.
- Influencing practitioner's level of awareness, skills and confidence in relation to children with SEND.



- Accessing services available for the child and the family. This could include working with The Early Help service or Health professionals.
- Liaising with parents / carers of children with SEN.
- Supporting the identification of children with SEND.
- Co-ordinating provision for children with SEND.

Remember, as the EYs SENCO, you are one person – you need to work closely with the entire team and external services to support you in fulfilling the responsibilities of your role.

This guidance is followed by a recorded webinar offering a deeper exploration of the role of an EYs SENCO.

## Further reading and useful Information

[Early Years Guide to SEND Code of Practice](#)

[SEND Code of Practice 2015](#)

<https://nasen.org.uk/>

<https://www.pacey.org.uk/>

<https://councilfordisabledchildren.org.uk/>