Schools and Colleges Testing Webinar

September 2020

HM Government

What we will cover on this webinar

1 **What is the National Testing Programme?**

- Introduction to the programme

- How people can access testing

2 **Using your school test kits**

- Guidance for using the test kits we have sent to schools and colleges

- Guidance for results

- Applying for more test kits

- Help us to support you in the most effective way

- Q&A

Department of Health & Social Care

National Testing Programme

Available Testing Routes

Test sites

You should be **aware of test sites** near to your school/college in order to advise staff, pupils and parents/carers. These test site types are:

- **Remote test sites** - these are drive-in only;
- **Local test sites** - these are walk-in;
- **Mobile test units** - these are mobile and move around every few days so you may notice addresses change.

The test sites are generally open seven days a week from **8am to 8pm.**

Home Test Kit

People can order a home test kit for themselves and up to three members of their household.

These kits will be posted to the address given, and are returned via a Royal Mail priority mailbox. They are the same test kit that we are sending to schools/colleges.

You can find your nearest priority box via this link (please tick the priority box): https://www.royalmail.com/services-near-you#/

Web link to order a home test kit or book an appointment at a test site: https://self-referral.test-for-coronavirus.service.gov.uk/antigen/name

Department of Health & Social Care

The best and fastest way for people with symptoms of coronavirus to access a test is to visit a test site

Guidance for full opening: schools

https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools

- Public health advice
- School operations
- Curriculum, behaviour and pastoral support

- Assessment and accountability
- Contingency planning for outbreaks

Test kit specific guidance

https://www.gov.uk/government/publications/coronavirus-covid-19-home-test-kits-for-schools-and-fe-providers/coronavirus-covid-19-home-test-kits-for-schools-and-fe-providers

- When to provide a test kit
- Replenishment of test kits
- Storage of test kits

- Usual testing options
- Test results

What are we sending you?

We are sending schools and colleges in England an **initial supply of ten test kits.**

These are **coronavirus swab** test kits. We **do not** currently offer antibody testing.

Why are we sending you these kits?

- **To protect** your pupils, students and staff by improving access to testing

- **To prevent** and **control** outbreaks by identifying cases early

- To provide **reassurance** and allow those who test negative to carry on studying and working

Who should use these school test kits?

Test kits should **only** be offered in **exceptional circumstances** to individuals (pupils, teachers and staff) who:

- Have **developed symptoms while at school** or your college, and

- You believe they may have **barriers** to accessing a test **elsewhere**

- You believe that if you sent the individual home without a kit, they would **not** receive a test at all.

If the individual is **under 18** this kit should be given to their parent or carer. Parents or carers will be required to administer the test to children **under the age of 11**.

These test kits are suitable for use for any individual, including children of Primary age.

Schools and colleges will **not be conducting coronavirus tests on site**

Individuals should not attend school or college to receive a test if they have developed symptoms outside of school or college premises

How to make use of these test kits

Distributed by schools

Not to be conducted on school site

Direct to parent/carer

Distribution

Testing

Results

Receiving your test kits

Providing guidance to parents/carers

Testing and registering

Sending the tests back

Receiving Results

Applying for more test kits

You should read the guidance and instructions before giving advice to parents/carers on the testing process

What you must do

- Accept the test kit delivery
- Store test kits in a safe place at room temperature
- Agree the policy in your school/college for allocating these test kits and communicate it with staff
- Distribute the tests as needed and ensure parents/carers know the guidance for using these tests
- Contact us on **119** if you have not received your test kits by **7th September**
- Advise parents/carers to contact https://111.nhs.uk/COVID-19 or call 111 if at any point symptoms get worse

What you must not do

- Do not administer tests to pupils or staff yourself
- Do not allow tests to be administered on the school/college site
- Do not provide a test to an individual unless you believe they will have barriers accessing a test elsewhere
- Do not ask for evidence of negative test results before allowing individuals back on site

Department of Health & Social Care

Receiving your test kits

Providing guidance to parents/carers

Testing and registering

Sending the tests back

Receiving Results

Applying for more test kits

Step-by-step guidance for schools/colleges to give parents/carers

1 **Read a copy of the instructions that are inside the packs** which can be found here:
https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/907961/Coronavirus_home_test_step-by-step_guide.pdf

2 **Conduct testing at home-** instructional video can be found here:
https://www.youtube.com/watch?v=Xaw8DsF2Igc

3 **Register test kits online to make sure you receive a result:**
https://test-for-coronavirus.service.gov.uk/register-kit

4 **Return test kits** via Royal Mail priority box. You can find your nearest priority box via this link (please tick the priority box): https://www.royalmail.com/services-near-you#/

Department of Health & Social Care

GOV.UK — Get a coronavirus test

ALPHA This is a new service – your feedback will help us to improve it.

Register a coronavirus test

Use this service to register a coronavirus (COVID-19) test for you or someone else.

To complete this form, you'll need:
- the barcode for the test you're registering
- a mobile number (for you or the person you're registering it for)

How we use your data

To find out how we use your personal data when you register for a coronavirus test, read the coronavirus privacy note.

Start now ❯

GOV.UK — Get a coronavirus test
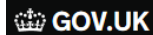
ALPHA This is a new service – your feedback will help us to improve it.

‹ Back

Where are you taking your test?

○ At a test site

◉ At home

Continue

GOV.UK — Get a coronavirus test

ALPHA This is a new service – your feedback will help us to improve it.

‹ Back

Enter your unique test kit barcode or Randox URN

There are 2 types of home test kit, one of which is branded Randox. If you have a non-Randox home test, use the camera on your phone or computer to scan one of the identical barcodes inside your home test kit. You'll either find them attached to the plastic vial, biohazard bag and return box or loose for you to stick on yourself (please read instructions).

These are different from your pre-paid Royal Mail return package barcode on your box.

You can also manually enter the 11 character reference below the barcode.

If you have a Randox test kit, manually enter the 9 or 10 character unique reference number (URN) on the label.

▶ What does the barcode look like?

▶ What does the Randox URN look like?

Scan my barcode

Test kit barcode reference or URN

Confirm test kit barcode reference or URN

Continue

https://test-for-coronavirus.service.gov.uk/register-kit

Department of Health & Social Care

Take the test, register the test and return the test via a Royal Mail priority post-box all on the same day

What do the different results mean?

For individuals who are **symptomatic and/or test positive** for coronavirus please follow the latest NHS guidance, which can be found at:
https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-and-treatment/when-to-self-isolate-and-what-to-do/

Individuals
Isolate for **10 days**

Households
Isolate for **14 days**

For guidance on responding to **coronavirus in children**, please follow the link at:
https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/coronavirus-in-children/

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What should schools do if there is a positive result?

- You must take swift action when you become aware someone in your school has tested positive for coronavirus

Your local health protection team (HPT)

- You should contact your local health protection team (HPT) when you become aware someone in your school has tested positive for coronavirus. Your local HPT Team will also:

  - contact you directly if they become aware that someone who has tested positive for coronavirus attended the school

  - carry out a rapid risk assessment to confirm who has been in close contact with the person during the period that they were infectious, and ensure they are asked to self-isolate

  - work with your school to guide you through the actions you need to take

Department of Health & Social Care

Who do you need to send home from school when there is a positive case identified?

- Schools must send home those people who have been in close contact with the person who has tested positive. These people should self-isolate for **14 days** since last close contact with the affected person

What does close contact mean?

- **Direct close contact** – face-to-face contact with an infected individual for any length of time, within 1 metre, including being coughed on, a face-to-face conversation, or unprotected physical contact (skin-to-skin)

- **Proximity contacts** - extended close contact (within 1 to 2 metres for more than 15 minutes) with an infected individual

- **Travelling in a small vehicle**, like a car, with an infected person

Your local health protection team (HPT) will provide definitive advice on who must be sent home. To support them in doing so, we recommend schools keep a record of pupils and staff in each group.

Department of Health & Social Care

What do the different results mean?

Individuals **can end their isolation if there are no symptoms** and a **negative coronavirus result.**

However, if **further symptoms develop**, there will be a **need to isolate** and a further test may be appropriate. Please note that you should apply the same criteria every time you give school test kits to individuals:

- They are only to be offered to individuals with symptoms in the exceptional circumstance that you believe the individual wouldn't access testing through the available routes;

- These available routes are visiting a test site or arranging a home test to be delivered.

> Individuals **should not be** on school or college premises as long as they are **symptomatic**

> Advise parents/carers to contact https://111.nhs.uk/COVID-19 or call **111** if at any point symptoms get worse

Department of Health & Social Care

Applying for more test kits

We will not automatically send you more test kits. You will have to apply for these yourself

Unique Organisation Number (UON)
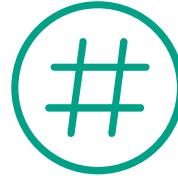
To use all of the National Testing Programme's services, you will be assigned an eight digit unique organisation number (UON), which will be used to identify you moving forwards.

We will send you an email you confirming your UON as soon as the portal opens up to allow schools to order test kits. Please make sure that keep a careful note of this number.

You will need to use your UON in order to apply for more test kits and when contacting 119 for support.

Replenishments of kits

- In September you will be able to **apply for additional test kits on the portal**. The link to apply for addition tests is: https://request-testing.test-for-coronavirus.service.gov.uk/

- These tests are to be used for exactly the same purpose as the original ten test kits that we have given you

- You should only reorder test kits if you **have run out** or are running out of the **original ten kits that we sent you**

- The number of test kits available for each order will the proportionate to the size of your school/college

You will need your unique organisation number (UON) to order replenishment kits

Help us to support you in the most effective way

Over the next few weeks we are sending you **two short surveys** on your experience of the testing service:

- Before you have used to the test kits
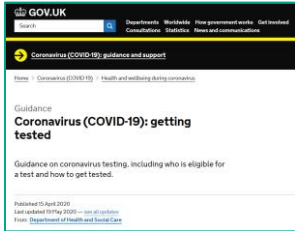- After we expect you have used them

Link to the first survey:
https://dhexchange.kahootz.com/connect.ti/COVID19Hometestinghsurvey/viewQuestionnaire?qid=6667875&done=OBJChangesSaved

Please take 5 minutes to fill out these surveys. By responding you will help us to improve our service as we work to ensure that schools and colleges are able to access the testing you need.

Guidance for full opening: schools

https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools

DfE guidance on testing in educational settings:

https://www.gov.uk/government/publications/coronavirus-covid-19-home-test-kits-for-schools-and-fe-providers
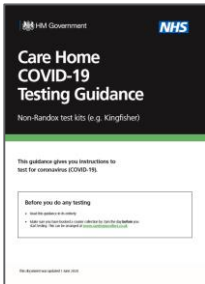
Instructions for using the test kits:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/907961/Coronavirus_home_test_step-by-step_guide.pdf

Instructional video for parents/carers on swabbing children:

https://www.youtube.com/watch?v=Xaw8DsF2Igc

Helpdesk: please call **119** (England, Wales and Northern Ireland) for kit delivery questions. Lines are open from 7am –11pm daily

If at any stage someone cannot cope with the symptoms or their condition significantly worsens, **dial NHS 111**. **In a medical emergency**, **dial 999**

Q&A

Thank you for joining our webinar

HM Government

List of Test Centres in the UK

Region	Location	Channel	Site	Postcode
East Midlands	Corby	Local Test Site	James Ashworth Square	NN17 1QG
	Kettering	Local Test Site	London Road	NN15 2CF
	Leicester	Remote Test Site	Birstall Park & Ride	LE4 4NP
	Leicester	Local Test Site	Highfield Centre	LE2 0DS
	Leicester	Local Test Site	Overton Road Ballpark	LE5 0JB
	Leicester	Local Test Site	Belgrave Neighbourhood Centre	LE4 6LF
	Leicester	Local Test Site	Bushloe House, Wigston	LE18 2DR
	Leicester	Local Test Site	Jubilee Square	LE1 5LB
	Lincoln	Local Test Site	Lincolnshire Country Showground	LN2 2NA
	Northampton	Local Test Site	Market Square	NN1 2DL
	Nottingham	Remote Test Site	Motorpoint Arena Car Park	NG2 4LA
	Wellingborough	Local Test Site	Market Square	NN8 1AF
East of England	Bedford	Local Test Site	Prebend Street Car Park	MK42 9BX
	Cambridge	Remote Test Site	Milton Park & Ride	CB24 6DQ
	Ipswich	Remote Test Site	Copdock - London Road Park & Ride	IP8 3TQ
	Luton	Local Test Site	Hockwell Ring Community Centre	LU4 9LB
	Luton	Local Test Site	Bury Park Community Centre	LU1 1BW
	Milton Keynes	Remote Test Site	South Second Street Car Park	MK9 2FW
	Norwich	Remote Test Site	Postwick Park and Ride East Anglia	NR13 5NP
	Peterborough	Remote Test Site	East Of England Showground	PE2 6HE
	Southend	Local Test Site	Short Street Car Park	SS2 5BS
	Stansted	Remote Test Site	Stansted Airport	CM24 1QW
	Welwyn Garden City	Remote Test Site	Tesco Plus (HQ)	AL7 1GB
London	Central SW	Remote Test Site	Twickenham	TW2 7BA
	Edmonton (NE)	Remote Test Site	Lee Valley Athletics Park	N9 0AR
	Hackney	Local Test Site	Bentley Road Car Park	N1 4BZ
	Heathrow	Remote Test Site	Heathrow Airport Car Park E2	TW6 2SQ
	London	Remote Test Site	Chessington	KT9 2NE
	London	Remote Test Site	Greenwich	SE10 0PH

Department of Health & Social Care

Remote test site: Drive-through only
Local test site: Walk-in site

Region	Location	Channel	Site	Postcode
London	London Brent	Local Test Site	Harlesden Town Garden	NW10 4BB
	London Newham	Local Test Site	East Ham Care Centre Hilda Road	E6 1DD
	Redbridge	Local Test Site	Mildmay Road Car Park	IG1 1DT
	Waltham Forest	Local Test Site	Stanley Road Car Park	E10 7FF
North East	Newcastle	Remote Test Site	NGP Park & Ride	NE13 9NR
	Newcastle	Local Test Site	Etherley Road Car Park	NE6 2UT
	Newcastle upon Tyne	Local Test Site	Newcastle General Hospital	NE4 6BE
	Teeside (Middlesbrough)	Remote Test Site	Sainsbury's Development Site, Heath Road, Middlesbrough	TS3 6AR
North West	Blackburn	Remote Test Site	Old Bank Lane	BB1 2PW
	Blackburn	Local Test Site	Blackburn College Car Park	BB2 1LH
	Carlisle	Remote Test Site	Carlisle Airport	CA6 4NW
	Carlisle	Local Test Site	Castle Car Park	CA3 8AN
	Greater Manchester	Remote Test Site	Etihad Stadium Overflow Car Park	M11 3FF
	Liverpool	Remote Test Site	John Lennon Airport Long Stay Car Park	L24 1YD
	Manchester	Remote Test Site	Manchester Airport	M90 1AF
	Manchester	Local Test Site	Central Retail Park, Ancoats	M5 6DJ
	Newton-Le-Willows	Remote Test Site	Haydock Park Race Course	WA12 0HQ
	Oldham	Local Test Site	Southgate Street Car Park	OL1 1EW
	Oldham	Local Test Site	Peel Street Car Park (Oasis Academy replacement)	OL9 9LQ
	Preston	Remote Test Site	Walton le Dale Park and Ride	PR5 4AR
	Rochdale	Local Test Site	Heywood Civic Centre	OL10 1LW
	Rochdale, Middleton	Local Test Site	Market Place Car Park	M24 1AG
	Sefton	Local Test Site	Bootle Town Hall	L20 7AE
	Sefton	Local Test Site	Southport Town Hall	PR8 1DA
	Trafford	Local Test Site	Trafford Brighthouse Car Park	M17 1JF
	Widnes	Local Test Site	Widnes Police Station/ Magistrates area	WA8 7QJ

Region	Location	Channel	Site	Postcode
South East	Ashford	Remote Test Site	Victoria Road Car Park	TN23 7HE
	Ebbsfleet	Remote Test Site	Ebbsfleet International Car Park D	DA10 1EB
	Gatwick	Remote Test Site	Gatwick Airport	RH6 0NY
	Guildford	Remote Test Site	Onslow Park & Ride	GU2 7AD
	Isle of Wight	Remote Test Site	Newclose Cricket Ground	PO30 3BE
	Newbury	Remote Test Site	Newbury Showground	RG18 9QZ
	Oxford	Remote Test Site	Oxford Parkway Park & Ride	OX2 8HA
	Portsmouth	Remote Test Site	Tipner Lorry Park	PO2 8RD
	Portsmouth	Local Test Site	Eldon Car Park	PO1 2DJ
	Ramsgate	Remote Test Site	Manston Airport	CT12 5BL
	Slough	Remote Test Site	Montem Leisure Centre	SL1 2QF
	Slough	Local Test Site	Montem Leisure Centre	SL1 2QF
South West	Bournemouth	Remote Test Site	Creekmore Park & Ride	BH17 7XD
	Bristol	Remote Test Site	Bristol Airport	BS48 3DY
	Bristol	Local Test Site	Victoria Rooms Car Park	BS9 1SA
	Bristol	Local Test Site	Netham Park	BS5 9RU
	Exeter	Remote Test Site	Honiton Park and Ride	EX2 7NL
	Gloucester	Remote Test Site	Hempstead Meadow	GL2 5LE
	Plymouth	Remote Test Site	Former Seaton Barracks	PL6 5ZD
	Salisbury	Remote Test Site	Beehive Park & Ride	SP4 6BT
	Swindon	Remote Test Site	Wroughton Park & Ride	SN1 4RW
	Taunton	Remote Test Site	Taunton Racecourse	TA3 7BL
West Midlands	Birmingham	Remote Test Site	Birmingham Airport	B26 3QY
	Birmingham	Local Test Site	60 Villa Street	B19 2XS
	Birmingham	Local Test Site	Birmingham University South Gate Car Park	B152TU
	Birmingham	Local Test Site	Saltley Wellbeing Centre Car Park	B9 5YD
	Cannock	Local Test Site	Cannock Chase Council Car Park	WS11 1BG

Remote test site: Drive-through only
Local test site: Walk-in site

Region	Location	Channel	Site	Postcode
West Midlands	Coventry	Remote Test Site	RICOH Arena	CV6 6GE
	Coventry	Local Test Site	Broad Street Surgery	CV6 5BG
	Newcastle under Lyme	Local Test Site	Ryecroft Car Park	ST5 2AA
	Sandwell	Local Test Site	St Pauls Road Car Park	B66 1EG
	Stafford	Remote Test Site	Stafford Education & Enterprise Park	ST18 0BF
	Stoke	Remote Test Site	Bet365 Stadium	ST4 4EG
	Telford	Remote Test Site	Ironbridge Park and Ride	TF4 3QE
	Walsall	Local Test Site	Walsall Town Hall	WS1 1PT
	West Bromwich	Local Test Site	Temple Street	B70 9AB
	Wolverhampton	Local Test Site	Mountford Lane Car Park	WV14 6NF
	Wolverhampton	Local Test Site	Showell Car Park	WV10 9RU
	Worcester	Remote Test Site	Worcester Warriors	WR3 8ZE
Yorkshire and The Humber	Barnsley	Local Test Site	Lower Courthouse Car Park	S70 2JW
	Bradford	Remote Test Site	Bradford Uni Horton Road Car Park	BD7 1PS
	Bradford	Local Test Site	Centenary Square	BD1 1HY
	Calderdale	Local Test Site	ASDA Overflow Car Park	HX1 4PG
	Hull	Remote Test Site	Humber Bridge Car Park	HU13 0LN
	Keighley	Local Test Site	Victoria Hall	BD21 3JN
	Kirklees	Local Test Site	Ravensthorpe - Kirklees Neighbourhood Housing Car Park	WF13 3BT
	Kirklees	Local Test Site	Wharf Street Car Park	WF12 9AS
	Leeds	Remote Test Site	Temple Green	LS9 0PS
	Leeds	Local Test Site	Bridge Community Church	LS9 7BQ
	Leeds	Local Test Site	Gryphon Sports Centre	LS2 N9Z
	Rotherham	Local Test Site	Forge Island Car Park	S60 1QE
	Sheffield	Remote Test Site	Doncaster Airport	DN9 3GN
	Sheffield	Remote Test Site	Meadowhall Shopping Centre Overspill Car Park Plot 7	S9 1EP
	Sheffield	Local Test Site	Alderson Road Car Park	S2 4UA
	York	Remote Test Site	Poppleton Bar Park & Ride	YO26 6QF

Remote test site: Drive-through only
Local test site: Walk-in site

Region	Location	Channel	Site	Postcode
Northern Ireland	Belfast	Remote Test Site	Odyssey Arena	BT3 9QQ
	Derry	Remote Test Site	Lycra Co UK Ltd Car Park	BT47 6TP
	Enniskillen	Remote Test Site	St Angelo Airfield	BT94 2FH
	Portadown	Remote Test Site	Craigavon DVA Centre	BT63 5RY

Region	Location	Channel	Site	Postcode
Wales	Cardiff	Remote Test Site	Cardiff City Football Club	CF11 8AZ
	Ebbw Vale	Remote Test Site	Marine Colliery	NP23 7TL
	Mid Wales	Remote Test Site	Abercynon Railway Station	CF45 4SN
	Newport	Remote Test Site	Newport Rodney Parade	NP19 0UU
	North Wales	Remote Test Site	Llandudno Builder Street Coach Park	LL30 1HH
	North Wales	Remote Test Site	Deeside Industrial Park	CH5 2TW
	Swansea	Remote Test Site	Swansea Liberty Stadium	SA1 2FA
	West Wales	Remote Test Site	Carmarthen Showground	SA33 5DR

Department of Health & Social Care

Remote test site: Drive-through only
Local test site: Walk-in site

How to find your nearest test centre on Google?

1. Open Google search.

2. Search for **'Covid-19 test centre near me'**

3. You will see a list of the test centres nearest to you.