



Star

ORGANISATIONAL MODELS FOR THE PHASED REOPENING OF SCHOOLS

CHECKS AND BALANCES: RESPONDING TO COVID-19

A toolkit to support leaders
as they reopen schools



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Core expectations around the organisation of learning – common to all models

- To maximise social distancing, class sizes would be reduced to 15.
- Staggered opening and closing times with multiple entry and exit points will be deployed. For primary schools in particular, consideration should also be given to crowding caused around the school building by parents dropping off and collecting their children.
- Breaks and lunch times can be staggered to reduce crowding on corridors and social spaces.
- No assemblies or large gatherings should take place. Form time in the morning would help with pastoral and emotional wellbeing support.
- To minimise movement around school, a special timetable may be needed (particularly for secondary schools) to introduce double rather than single periods and rationalise learning venues. Where possible, pupils should be kept together and taught in the same set of classrooms all day. In primary schools, the same teacher would deliver to the same class of pupils all day. In secondary schools, teachers would move between venues with pupils remaining in their designated spaces.

Models for partial reopening

- When determining the best model to adopt, schools should consider:
 - Demands placed on staffing – it is likely that staff absence will be higher than normal as a result of guidance on isolation.
 - Demands placed on building space – this includes availability of large and small spaces.
 - Adequate staffing for pupils who are vulnerable and 1:1 support for medical, behavioural and learning difficulties.
 - The modifications required to the model to reflect the school's local and unique context.
- All the models presented assume as their starting points that schools will prioritise and meet the needs of vulnerable children and the children of critical workers before planning for other cohorts to attend.
- The primary school models are based on a 2FE school.
- The secondary school models are based on a 4FE school.

This guidance is supplementary to the Toolkit and should be read in conjunction with it.

Primary school models

Daily model (2 year group model) - 29% capacity

Week commencing	R	Y1	Y2	Y3	Y4	Y5	Y6	Notes
1 June	Mon - Tues	Wed - Thurs					Fri	R, Y1, Y6 if Government guidance permits it
8 June	Mon - Tues	Wed - Thurs					Fri	R, Y1, Y6 if Government guidance permits it
15 June	Mon	Tues	Wed	Thurs	Fri	Mon - Thurs	Fri	Open to other year groups if government guidance permits it
22 June	Mon	Tues	Wed	Thurs	Fri	Mon - Thurs	Fri	
29 June	Mon	Tues	Wed	Thurs	Fri	Mon - Thurs	Fri	
6 July	Mon	Tues	Wed	Thurs	Fri	Mon - Thurs	Fri	
13 July	Mon	Tues	Wed	Thurs	Fri	Mon - Thurs	Fri	

Daily model (3 year group model) - 43% capacity

Week commencing	R	Y1	Y2	Y3	Y4	Y5	Y6	Notes
1 June	Mon - Tues	Wed - Thurs					Fri	R, Y1, Y6 if Government guidance permits it
8 June	Mon - Tues	Wed - Thurs					Fri	R, Y1, Y6 if Government guidance permits it
15 June	Mon & Tues	Tues & Wed	Wed & Thurs	Thurs & Fri	Fri & Mon	Mon - Thurs	Fri	Open to other year groups if government guidance permits it
22 June	Mon & Tues	Tues & Wed	Wed & Thurs	Thurs & Fri	Fri & Mon	Mon - Thurs	Fri	
29 June	Mon & Tues	Tues & Wed	Wed & Thurs	Thurs & Fri	Fri & Mon	Mon - Thurs	Fri	
6 July	Mon & Tues	Tues & Wed	Wed & Thurs	Thurs & Fri	Fri & Mon	Mon - Thurs	Fri	
13 July	Mon & Tues	Tues & Wed	Wed & Thurs	Thurs & Fri	Fri & Mon	Mon - Thurs	Fri	

Weekly model (3.5 year group model) - 50% capacity

Week commencing	R Group A	R Group B	Y1	Y2	Y3	Y4	Y5	Y6	Notes
1 June	Mon - Tues	Mon - Tues	Wed - Thurs					Fri	R, Y1, Y6 if government guidance permits it
8 June	Mon - Tues	Mon - Tues	Wed - Thurs					Fri	R, Y1, Y6 if government guidance permits it
15 June	X			X	X		Mon - Thurs	Fri	Open to other year groups if government guidance permits it. Move to weekly model.
22 June		X	X			X	Mon - Thurs	Fri	
29 June	X			X	X		Mon - Thurs	Fri	
6 July		X	X			X	Mon - Thurs	Fri	
13 July	X			X	X		Mon - Thurs	Fri	

Secondary school models

While the government does not expect year 10 and year 12 pupils to return to school or college on a full-time basis at this stage, they are asking secondary schools to offer some face to face support to these pupils from 1 June. In the event that it is possible for year 10 and 12 to return to full time school, the following alternative approaches may be helpful.

Model	Year 12	Year 10	Year 9	Year 8	Year 7																						
M1	<ul style="list-style-type: none">• All pupils attend if they have lessons.• Timetable adjusted so only one or two specific blocks taught on any given day.• Lessons taught until lunch time.• Pupils to go home at lunch time.	<ul style="list-style-type: none">• Pupils would continue with home-based learning.• Pupils attend school to participate in a series of face to face support sessions with teachers of each of their subjects.• Split pupils in to 5 groups based on surname – Groups A, B, C, D and E. Each group to attend once a week.• All subjects to be covered over 2 weeks. Week 1 would be 4 subjects. Week 2 would be 4 subjects. For example, a Group A student would arrive at school at 8am on Monday and go to their teacher for English (8am till 8.50am), Maths (8.50am till 9.40am), Science (9.55am till 10.45am) and Hi/Gg (10.45 till 11.35am).• Teachers would use this time to check on home-based learning and agree next steps.• All pupils would be located in one area of the school to minimise movement.• Pupils leave before lunch. <table><tr><th>Monday 8am-11.35am</th><th>Tuesday 8am-11.35am</th><th>Wednesday 8am-11.35am</th><th>Thursday 8am-11.35am</th><th>Friday 8am-11.35am</th></tr><tr><td>Group A</td><td>Group B</td><td>Group C</td><td>Group D</td><td>Group E</td></tr></table>	Monday 8am-11.35am	Tuesday 8am-11.35am	Wednesday 8am-11.35am	Thursday 8am-11.35am	Friday 8am-11.35am	Group A	Group B	Group C	Group D	Group E	<ul style="list-style-type: none">• Years 7, 8 and 9 to continue learning at home.														
Monday 8am-11.35am	Tuesday 8am-11.35am	Wednesday 8am-11.35am	Thursday 8am-11.35am	Friday 8am-11.35am																							
Group A	Group B	Group C	Group D	Group E																							
M2	<ul style="list-style-type: none">• All pupils attend if they have lessons.• Timetable adjusted so only one or two specific blocks taught on any given day.• Lessons taught until lunch time.• Pupils to go home at lunch time.	<ul style="list-style-type: none">• Pupils would continue with home-based learning.• Pupils attend school to participate in a series of face to face support sessions with teachers of their subjects.• Split pupils in to 3 groups based on surname – Groups A, B and C. Each group to attend once every 3 weeks.• All subjects to be covered on the day.• Teachers would use this time to check on home-based learning and agree next steps.• All pupils would be located in one area of the school to minimise movement.• Lunch to be provided as pupils in all day. <table><tr><th>Week</th><th>Monday</th><th>Tuesday</th><th>Wednesday</th><th>Thursday</th><th>Friday 8am-3pm</th></tr><tr><td>1</td><td>Home-based learning</td><td>Home-based learning</td><td>Home-based learning</td><td>Home-based learning</td><td>Group A</td></tr><tr><td>2</td><td>Home-based learning</td><td>Home-based learning</td><td>Home-based learning</td><td>Home-based learning</td><td>Group B</td></tr><tr><td>3</td><td>Home-based learning</td><td>Home-based learning</td><td>Home-based learning</td><td>Home-based learning</td><td>Group C</td></tr></table>	Week	Monday	Tuesday	Wednesday	Thursday	Friday 8am-3pm	1	Home-based learning	Home-based learning	Home-based learning	Home-based learning	Group A	2	Home-based learning	Home-based learning	Home-based learning	Home-based learning	Group B	3	Home-based learning	Home-based learning	Home-based learning	Home-based learning	Group C	<ul style="list-style-type: none">• Years 7, 8 and 9 to continue learning at home.
Week	Monday	Tuesday	Wednesday	Thursday	Friday 8am-3pm																						
1	Home-based learning	Home-based learning	Home-based learning	Home-based learning	Group A																						
2	Home-based learning	Home-based learning	Home-based learning	Home-based learning	Group B																						
3	Home-based learning	Home-based learning	Home-based learning	Home-based learning	Group C																						

Organisational models for the phased reopening of schools

Model	Year 12	Year 10	Year 9	Year 8	Year 7																																							
M3	<ul style="list-style-type: none">• All pupils attend if they have lessons.• Timetable adjusted so only one or two specific blocks taught on any given day.• Lessons taught until lunch time.• Pupils to go home at lunch time.	<ul style="list-style-type: none">• Pupils would be offered a blended learning model.• Pupils would be split into halves based on surname – Groups A and B.• Each group would attend for two half days for English and Maths lessons.• Each group would attend full day every other Friday. Pupils would participate in a series of face to face support sessions with teachers of non English and Maths subjects. Teachers would use this time to check on home-based learning and agree next steps.• All pupils would be located in one area of the school to minimise movement.• No lunch to be provided Mon-Thurs. Lunch to be provided on consultation day as pupils in all day. <table><tr><th>Week</th><th>Time slots</th><th>Monday 8.00am-12.15pm</th><th>Tuesday 8.00am-12.15pm</th><th>Wednesday 8.00am-12.15pm</th><th>Thursday 8.00am-12.15pm</th><th>Friday 8am-3pm</th></tr><tr><td rowspan="3">1</td><td>8am-10am</td><td>English Group A</td><td>English Group A</td><td>English Group B</td><td>English Group B</td><td rowspan="3">Consultation with Teachers Group A</td></tr><tr><td>10.15am-12.15pm</td><td>Maths Group A</td><td>Maths Group A</td><td>Maths Group B</td><td>Maths Group B</td></tr><tr><td>1.30pm-3.00pm</td><td>Home-based learning</td><td>Home-based learning</td><td>Home-based learning</td><td>Home-based learning</td></tr><tr><td rowspan="3">2</td><td>8am-10am</td><td>English Group A</td><td>English Group A</td><td>English Group B</td><td>English Group B</td><td rowspan="3">Consultation with Teachers Group B</td></tr><tr><td>10.15am-12.15pm</td><td>Maths Group A</td><td>Maths Group A</td><td>Maths Group B</td><td>Maths Group B</td></tr><tr><td>1.30pm-3.00pm</td><td>Home-based learning</td><td>Home-based learning</td><td>Home-based learning</td><td>Home-based learning</td></tr></table>	Week	Time slots	Monday 8.00am-12.15pm	Tuesday 8.00am-12.15pm	Wednesday 8.00am-12.15pm	Thursday 8.00am-12.15pm	Friday 8am-3pm	1	8am-10am	English Group A	English Group A	English Group B	English Group B	Consultation with Teachers Group A	10.15am-12.15pm	Maths Group A	Maths Group A	Maths Group B	Maths Group B	1.30pm-3.00pm	Home-based learning	Home-based learning	Home-based learning	Home-based learning	2	8am-10am	English Group A	English Group A	English Group B	English Group B	Consultation with Teachers Group B	10.15am-12.15pm	Maths Group A	Maths Group A	Maths Group B	Maths Group B	1.30pm-3.00pm	Home-based learning	Home-based learning	Home-based learning	Home-based learning	<ul style="list-style-type: none">• Years 7, 8 and 9 to continue learning at home.
Week	Time slots	Monday 8.00am-12.15pm	Tuesday 8.00am-12.15pm	Wednesday 8.00am-12.15pm	Thursday 8.00am-12.15pm	Friday 8am-3pm																																						
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M4	<ul style="list-style-type: none">• All pupils attend if they have lessons.• Timetable adjusted so only one or two specific blocks taught on any given day.• Lessons taught until lunch time.• Pupils to go home at lunch time.	<ul style="list-style-type: none">• Year 10 pupils are split in to two halves – Group A and Group B.• Group A and B attend on alternate weeks.• By halving the number of pupils, class sizes will allow social distancing.• During the week at home, pupils would complete independent work for each subject (equivalent to the number of hours taught for that subject).	<ul style="list-style-type: none">• Years 7, 8 and 9 to continue learning at home.																																									

Organisational models for the phased reopening of schools

Model	Year 12	Year 10	Year 9	Year 8	Year 7
M5	<ul style="list-style-type: none"> • All pupils attend if they have lessons. • Timetable adjusted so only one or two specific blocks taught on any given day. • Lessons taught until lunch time. • Pupils to go home at lunch time. 	<ul style="list-style-type: none"> • All pupils attend full day, full week. • Split Year 10 in to two halves, Group A and Group B – each with their own special timetable (see template school plan). 			<ul style="list-style-type: none"> • Years 7, 8 and 9 to continue learning at home.