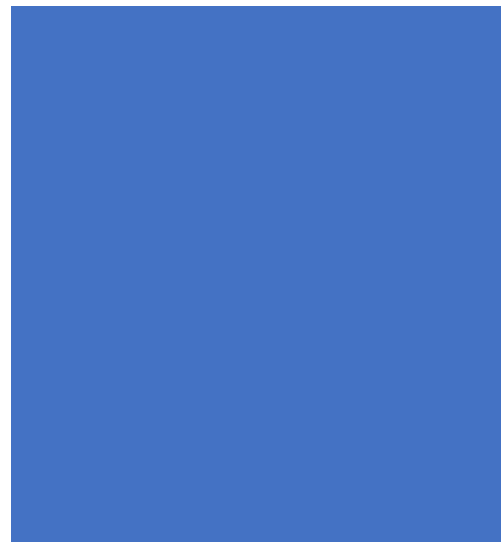


**Waltham Forest
Early Years Foundation Stage
Profile Moderation
Training Brochure
2019 - 2020**



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Introduction to EYFSP Moderation

The Early Years Foundation Stage (EYFS) Profile is an assessment of children's development and learning at the end of the reception year.

Local authorities and early years education providers and education professionals with responsibility for assessing, reporting or moderating the early years foundation stage (EYFS) profile should use the EYFSP handbook, which gives guidance to help professionals complete and moderate EYFS profile judgements so that outcomes are accurate and consistent across all early years settings

For further information on EYFSP Moderation click [here](#)



Training Guidance and Booking

Maximum Number of Attendees per Setting

To ensure that training is accessible to all LBWF settings/schools, all trainings will stipulate the maximum number of attendees allowed per setting. This may be 1 delegate per setting or a maximum of 2 delegates.

How to book your training

All trainings can be booked on a first come first served basis through the [online booking system](#). In order to access the booking portal, you will need to sign up [here](#) or login into your account. Once logged in, you will be able to access the training calendar or search for the training you are interested in booking.

In booking your place, please ensure that you are booking the appropriate member of staff on the course.

Checking your bookings

Once you have received your booking confirmation, you are responsible for checking that the information is accurate and alert the service to any errors.

Please check the course confirmation email for your booking status (confirmed, waiting list, awaiting confirmation).

How to cancel and amend your booking

For **fee paying courses**, in order to cancel your booking without charge you will need to provide a **minimum of 7days notice** before the date of the course. Your cancellation email to EYtraining@walthamforest.gov.uk should specify the name of the course and candidate who will not be attending the course.

We will not actively seek an alternate candidate for a place cancelled within 7 days of the course but where there is a waiting list and we are able to fill the cancelled place we will waive the cancellation fee.

For **non-fee paying courses**, in order to cancel your booking, you will need to provide a **minimum of 5days notice** before the date of the course by email to EYtraining@Walthamforest.gov.uk

If there are any changes to your booking (such as change of delegate) please inform LBWF Early Years & Childcare Team as soon as possible at EYtraining@walthamforest.gov.uk or call us on 02084962909. You could also amend your booking by logging into [WF Traded Services](#).

If you are making changes on the day of the course please inform the trainer at the start of the course so the register can be amended.

Training Guidance and Booking

Fees

The course fees and training packages will be stated on each advertised course. Fees for settings registered with Ofsted within London Borough of Waltham Forest may vary from fees for proposed settings and external settings in some training.

How to Pay

Settings (Schools, Nurseries, Pre-Schools) registered in Waltham Forest will be invoiced for payment by the Traded services team once training has been checked out of the shopping basket. This will typically be the following calendar month. Early Years settings will also have the option to pay by card should they wish to.

Childminders registered within the local authority, proposed Childminders and external settings will ONLY be able to make payment by card when booking fee paying trainings. If you need further advice on paying your invoice, please contact wftsfinance@walthamforest.gov.uk

Please note that failure to pay for invoices will prevent you from booking onto further trainings.

Arrivals

Please ensure you arrive at least 10 minutes before the course start time to allow for registration. Please note that delegates arriving more than 20 minutes after the start time may be turned away to avoid disruption to the training delivery. Delegates wishing to leave before the end of the course will not be provided with a certificate of attendance. Should you wish to leave before the end of the course, do notify the trainer on your arrival.

Venues and Parking

Our training venues will be on the booking information. Some of the venues have free car park on a first come basis or parking can be found in surrounding residential areas or a pay and display parking can be found nearby. For further information regarding parking in Waltham Forest [click here](#) Please note that if the training is being held at a school, delegates will need to bring a copy of their DBS along with them to the training or the DBS update number

Evaluation forms and certificates online

At the end of your course you will receive an email to complete an online evaluation form via survey monkey. Once you have completed your evaluation, your certificate of attendance will be emailed to you.

Early Years Foundation Stage Profile (EYFSP) Moderation Conference

Course Description

The EYFSP Moderation Conference is an annual conference held in Waltham Forest which outlines how the moderation process will work for this academic year, the key data trends emerging locally and nationally and training via key note speakers and workshops. The conference provides vital networking opportunities.

Course Outline

The conference will cover:-

- *Moderation process for EYFS*
- *Local Authority Data for 2018 – 2019 Academic Year*
- *Key note speaker address: Understanding the World*
- *Carousel workshops: EAD, Narrowing the Gap and Parent Voice as well as stalls of local services*

Date

[January 30th 2020](#)

Time

9:00 – 14:30

Audience

This course is for all EYFS leads or Reception Teachers & Practitioners and Headteachers

Venue

Gilwell Park
Bury Road
Chingford
E4 7QW

Cost

£20 per delegate in LBWF Schools & Settings
£40 per delegate from Non LBWF Schools & Settings

Click on dates to book this training online

Working Towards Early Learning Goals in EYFS for New to Reception Teachers & NQTs

Course Description

The STA recommend that local authorities provide EYFS profile training to support practitioners to complete an accurate profile record. This training will support NQT practitioners and those new to reception to complete the EYFS profile.

Course Outline

Practitioners will:

- Develop knowledge of the EYFS profile principles and processes
- Consider how evidence for understanding the world (UW) and expressive arts and design (EAD) can be observed
- Identify ways to develop provision to support assessment of the focus areas.
- Consider ways to engage parents in sharing children's achievements beyond the school environment
- Use a range of materials including national exemplifications to support and discuss practitioner's own evidence which supports judgements towards EYFS development stages

Course Outcome

Participants will leave with:

- Understanding of the principles and processes of the EYFS profile
- Develop confidence in completing accurate profiles for children

Dates

[17th January 2020](#)

Time

13:00 – 15:30

Venue

The Early Years Professional Development Centre
Snowberry Close, London E15 2AH

Cost

Free

Audience

NQTs, practitioners new to reception and any practitioners working in PVI settings who have children that will be 5 on or before August 31st 2020

Click on dates to book this training online

EYFSP Agreement Trialling

Course Description

This training will provide practitioners with an opportunity to:

- share children's observations and assessments in understanding the world (UW) and expressive arts and design (EAD)
- have a shared understanding of the ELGs with a focus on UW and EAD early learning goals
- make accurate judgements relating to the development stages leading to ELGs and beyond for UW & EAD
- build a professional dialogue relating to children's learning and development.

Course Outline

The EYFSP agreement trialling event will focus on 2019 – 2020

Understanding the world and Expressive arts and design

Practitioners to bring evidence re Understanding the world and Expressive arts and design

Course Outcome:

Practitioners will:

1. Have a shared understanding of the Understanding the world and Expressive arts and design early learning goals
2. Be confident to make accurate judgements relating to the development stages for Understanding the world and Expressive arts and design early learning goals

Dates

- [17th March 2020](#)
- [19th March 2020](#)
- [24th March 2020](#)
- [25th March 2020](#)

Time

15:45 – 17:00

Cost

Free

Audience

All EYFS practitioners (including nursery classes, practitioners new to Reception, NQTs)

Click on dates to book this training online

EYFS profile moderation meeting for schools NOT being moderated

Course Description

This meeting will provide practitioners with an opportunity to:

- share children's observations and assessments across all 17 ELGs
- have a shared understanding of the 17 early learning goals and exceeding descriptors
- make accurate judgements relating to the EYFS profile 'emerging,' 'expected' and exceeding levels of attainment
- build a professional dialogue relating to children's learning and development.

Course Outline

Practitioners should bring evidence for all 17 areas of learning across –Emerging , Expected and Exceeding judgements and EYFS profile handbook

Course Outcome

Practitioners will:

- Have a shared understanding of all 17 Early learning goals
- Have taken part in EYFSP moderation exercise to support accurate and consistent assessment
- Be confident to make accurate judgements relating to the development stages leading to all 17 ELGs and beyond

Dates

- [5th May 2020](#)
- [6th May 2020](#)

Time

13:30 – 15:30

Cost

Free

Audience

Reception practitioners working in schools not being moderated

Click on dates to book this training online

For Training queries,
please contact
EYTraining@walthamforest.gov.uk

