

# WF Early Years System Support



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# Introduction to Early Years System Support (EYSS)

**Early Years System Support is a model which allows early years professionals to work with their peers to share knowledge and best practice, support each other and receive or deliver the advice and training required to delivery high quality childcare.**

The Local Authority has a statutory duty to facilitate the provision of information, advice and training to early years and childcare providers.

Historically this has been delivered via LA employed staff or external providers commissioned by the LA. Following significant improvements in the Early Years and Childcare sector over the last few years, colleagues across the early years sector believe that the collective knowledge and expertise that now exists within the sector should be tapped into in order to continually improve quality.

The Early Years System Support (EYSS) model will allow early years professionals to work with their peers to share knowledge and best practice, support each other and receive or deliver the advice and training required.

A budget allocation has been agreed by Schools Forum to facilitate this work.



# Introduction to Early Years System Support (EYSS)

## EYSS Training Providers

The Local Authority commissioned EYSS training providers on behalf of the sector against the agreed criteria and EYSS budget. These EYSS training providers will then deliver the agreed training/support to Waltham Forest Early Years schools and Ofsted registered providers.

The criteria to be on an approved list of EYSS training /support providers are as follows:

- Current Early Years Inspection Ofsted of Outstanding
- Teaching school status in Waltham Forest or external.
- [Early Years Specialist Leader in Education \(SLE\)](#)

The Local Authority commissioned EYSS training providers on behalf of the sector are:



## Becoming a EYSS Preferred Training Partner

If you are interested in becoming a EYSS training provider [find more information here on The Hub.](#)

# Introduction to Early Years System Support (EYSS)

## EYSS Partnership Groups

There is a small number of **partnership groups** already formed across the borough however it is important to ensure that all EYs providers set up or join an existing partnership group either based on geographical and/or thematic areas.

The **benefits** of joining an EYSS partnership group:

- Reciprocal Support and best practice/information sharing to other partners in the group.
- Operational delivery, feedback on gaps, needs, quality, impact and outcomes
- Make recommendations on support, information and training requirements.

One partner would be selected by the group as the operational lead who would also provide feedback to the Local Authority.

For further information on **EYSS**, [click here](#)

**Higham Hill  
Childminders**

**Snowberry  
Childminders**

**Wyemead  
Childminders**

**Waltham Forest  
Preschool Network**

**WELCH**

**Waltham Forest  
Lea Bridge**

# Training Guidance and Booking

## Maximum Number of Attendees per Setting

To ensure that training is accessible to all LBWF settings/schools, all trainings will stipulate the maximum number of attendees allowed per setting. This may be 1 delegate per setting or a maximum of 2 delegates.

## How to book your training

All trainings can be booked on a first come first served basis through the [online booking system](#). In order to access the booking portal, you will need to sign up [here](#) or login into your account. Once logged in, you will be able to access the training calendar or search for the training you are interested in booking.

In booking your place, please ensure that you are booking the appropriate member of staff on the course.

## Checking your bookings

Once you have received your booking confirmation, you are responsible for checking that the information is accurate and alert the service to any errors.

Please check the course confirmation email for your booking status (confirmed, waiting list, awaiting confirmation).

## How to cancel and amend your booking

For **fee paying courses**, in order to cancel your booking without charge you will need to provide a **minimum of 7 days notice** before the date of the course. Your cancellation email to [EYtraining@walthamforest.gov.uk](mailto:EYtraining@walthamforest.gov.uk) should specify the name of the course and candidate who will not be attending the course.

We will not actively seek an alternate candidate for a place cancelled within 7 days of the course but where there is a waiting list and we are able to fill the cancelled place we will waive the cancellation fee.

For **non-fee paying courses**, in order to cancel your booking, you will need to provide a **minimum of 5 days notice** before the date of the course by email to [EYtraining@Walthamforest.gov.uk](mailto:EYtraining@Walthamforest.gov.uk)

If there are any changes to your booking (such as change of delegate) please inform LBWF Early Years & Childcare Team as soon as possible at [EYtraining@walthamforest.gov.uk](mailto:EYtraining@walthamforest.gov.uk) or call us on 02084962909. You could also amend your booking by logging into [WF Traded Services](#).

If you are making changes on the day of the course please inform the trainer at the start of the course so the register can be amended.

# Training Guidance and Booking

## Fees

The course fees and training packages will be stated on each advertised course. Fees for settings registered with Ofsted within London Borough of Waltham Forest may vary from fees for proposed settings and external settings in some training.

## How to Pay

Settings (Schools, Nurseries, Pre-Schools) registered in Waltham Forest will be invoiced for payment by the Traded services team once training has been checked out of the shopping basket. This will typically be the following calendar month. Early Years settings will also have the option to pay by card should they wish to.

Childminders registered within the local authority, proposed Childminders and external settings will ONLY be able to make payment by card when booking fee paying trainings. If you need further advice on paying your invoice, please contact [wftsfinance@walthamforest.gov.uk](mailto:wftsfinance@walthamforest.gov.uk)

Please note that failure to pay for invoices will prevent you from booking onto further trainings.

## Arrivals

Please ensure you arrive at least 10 minutes before the course start time to allow for registration. Please note that delegates arriving more than 20 minutes after the start time may be turned away to avoid disruption to the training delivery. Delegates wishing to leave before the end of the course will not be provided with a certificate of attendance. Should you wish to leave before the end of the course, do notify the trainer on your arrival.

## Venues and Parking

Our training venues will be on the booking information. Some of the venues have free car park on a first come basis or parking can be found in surrounding residential areas or a pay and display parking can be found nearby. For further information regarding parking in Waltham Forest [click here](#)

## Evaluation forms and certificates online

At the end of your course you will receive an email to complete an online evaluation form via survey monkey. Once you have completed your evaluation, your certificate of attendance will be emailed to you.

# Beyond Monitoring in Early Years

## Course Description

Beyond Monitoring in the Early Years is a two part course designed to empower Leaders and Managers in Early Years settings with the means to secure better teaching and learning across their settings.

## Course Outline

By the end of this course, Early Years leaders and managers will have the means to develop a bespoke system in their setting for improving teaching and learning that meets the needs of their setting. The original course was developed by two outstanding leaders in education and has been used by the DFE to raise standards in a range of settings.

The course is split into two separate sessions with practical tasks in between. Each day involves practical activities that provide opportunities to develop strategies in observation and reviewing outcomes in an Early Years setting.

## Course Outcome:

*Strategies to triangulate evidence*

*Review how effective intentions for learning are in your setting*

*Scrutinise the impact practitioners have on enabling outcomes for children in your setting*

**‘It was a great opportunity to see practice within other Early Years settings’**

**‘Great opportunity to share ideas and consider how to raise standards in Early Years’**

## Dates

Both sessions must be attended by the same practitioner to complete the course:

- [12th May & 9th June 2020](#)

## Time

9:00am – 12:30pm

## Venue

Davies Lane Primary School  
Davies Lane, Leytonstone, E11 3DR

## Cost

Booking fee of £10 per delegate

## Audience

This course is perfect for Early Years teachers, nursery leaders and managers in Maintained nurseries, private nurseries, and voluntary nurseries





# Beyond the Nursery Doors

## Course Description

Cultural Capital: a phrase now hot on the lips of every early years setting. How can you develop your practice off site and extend learning afterwards creatively, to extend the experiences of all children in your setting?

Aimed at managers and senior practitioners to engage their team in innovative planning, this half day course will help you to plan the intent, implementation and impact of your extended curriculum.

## Course Outline

- Introductions: What kind of setting are you from?
- What is 'Cultural Capital'?
- What does this mean for an Early Years setting?
- Learning Walk: what evidence can we see for Church Hill Nursery Schools' school development plan of the implementation of the Cultural Capital intent?
- Group planning work: How can we plan local trips to extend the experiences of all our children
- Impact: What will you expect to see change in your team? What changes might you need to make? What might be the obstacles?
- Use the intent, implementation and impact model to plan effective change

## Course Outcome

Managers and senior practitioners will have the confidence to engage their team in innovative planning, using the intent, implementation and impact model for the development of cultural capital.

## Dates

- [4th November 2019](#)
- [17th May 2020](#)

## Time

8:30am – 11:30am

## Venue

Church Hill Nursery School  
Woodbury Road, E17 9SB

## Cost

Booking fee of £10 per delegate

## Audience

Managers, EY leads and senior practitioners in early years settings



# Characteristics of Effective Learning

## Course Description

This training session will help you understand the three key 'Characteristics of Effective Learning' - Engagement, Motivation, and Thinking. These characteristics must be central to the planning and guiding of children's activities. We will look at the characteristics in action at an outstanding setting as well as plan ideas for your setting.

## Course Outline

- The EYFS in relation to the COEL and planning
- Motivating children to learn
- Bloom's taxonomy
- Expectations from Ofsted
- The adult role in implementing the COEL in practice

## Course Outcome:

Know what the Characteristics of Effective Learning are.  
Know what they look like in practice and activities that promote each one of the characteristics.  
Have considered activities that will lead to the Characteristics being showcased

## Dates

- [6th November 2019](#)
- [3rd March 2020](#)
- [28th April 2020](#)

## Time

9:00am – 2:00pm

## Venue

St Saviour's School  
33 Verulam Avenue, E17 8ER

## Cost

Booking fee of £10 per delegate

## Audience

EYFS practitioners or assistants from Early Years provisions including nursery classes in schools. Ideally those working with children aged 3 and 4.



# Creating a Stimulating Early Years Curriculum

## Course Description

Creating a stimulating and highly effective Early Years curriculum does not occur by accident! Find out how to develop a progressive curriculum that strategically delivers a wealth of experiences and provides knowledge that will enable children for life!

## Course Outline

We will explore effective strategies for developing and refining an Early Years curriculum to ensure a quality provision for all children through first hand experiences and practical indoor and outdoor adventurous learning that enables all children.

We will review curriculum intentions and consider an effective progress model whilst exploring first-hand how a curriculum plan should translate into everyday experiences for the children. The training will outline the most recent statutory expectations and criteria external agencies may consider when reviewing your setting.

## Course Outcome

Review curriculum intention  
Observe a curriculum live in a setting  
Reflect on the effectiveness of current curriculum implementation and refine provision to ensure a progressive curriculum model

## Dates

- [4th March 2020](#)

## Time

9:00am – 3:00pm

## Venue

Davies Lane Primary School  
Davies Lane, Leytonstone, E11 3DR

## Cost

Booking fee of £10 per delegate

## Audience

This course is perfect for Early Years teachers, practitioners, nursery leaders and managers.



# Early Phonics

## Course Description

How to teach and use phonics in Nursery. Learn to teach the right level of phonics, how to pronounce the sounds and see a live phonics session.

## Course Outline

A dynamic, synthetic phonics training course with a look at ways to integrate phonics into the environment. Discussion around the right pitch and pace and what early phonics looks like.

- Watch LIVE teaching demonstrations.
- Inspirational ideas to take away.
- Learn the different programmes to choose from

## Course Outcome

Understand the purpose and process of teaching Nursery phonics effectively.

Identify what great phonics teaching and learning looks like.

Recognise the fundamental importance of key subject knowledge.

Be able to deliver active and engaging phonics sessions – for high impact.

Analyse learning and be able to plan for ‘next steps’ in phonic development

## Dates

- [3rd December 2019](#)
- [7th February 2020](#)
- [7th July 2020](#)

## Time

9:00am – 3:00pm

## Venue

St Saviour’s School, 33 Verulam Avenue, E17 8ER

## Cost

Booking fee of £10 per delegate

## Audience

EYFS practitioners or assistants from Early Years provisions including nursery classes in schools. .

Ideally those working with children aged 3 and 4.

Nursery (3 and 4 year olds) practitioners who are delivering phonics, wish to begin to deliver phonics or those supporting.



# We Must Play!

## Course Description

The EYFS statutory guidance says:

“Each area of learning and development **must** be implemented through **planned, purposeful play** and through a mix of adult-led and child-initiated activity. Play is essential for children’s development, building their confidence as they learn to explore, to think about problems, and relate to others. Children learn by leading their own play and by taking part in play which is guided by adults”. Our intent is to help leaders of provisions with nursery age children to support staff teams to get the very best out of learning through play. This half day course is a hands on experience at Church Hill Nursery School, to observe, discuss and plan next steps for implementing professional development.

## Course Outline

- Introduction – what kind of setting are you?
- Why is play important – child development, national curriculum, UN convention- the rights of children and the characteristics of effective learning.
- How to observe play, including observing play in the setting.
- Role of the adult.
- Next steps – how to give feedback that involves further development.

## Course Outcome:

Attendees will gain a better understanding of child development, legal requirements and the ability to enhance high quality play in their setting by supporting adults.

## Dates

- [11th February 2020](#)
- [24th March 2020](#)
- [19th May 2020](#)

## Time

8:30am – 11:30am

## Venue

Church Hill Nursery School  
Woodbury Road, E17 9SB

## Cost

Booking fee of £10 per delegate

## Audience

Senior practitioners, school leads and managers of PVI's.



# Working with Families in the Early Years

## Course Description

Inequalities in health, wealth, opportunity and life expectancy influence development from conception and determine future life chances. The early years are a window of opportunity.

This course will help practitioners to identify children most in need of support and how to work in partnership with parents to help all children reach their full potential.

## Course Outline

- The skills and understanding of partnership working and the importance of working with the whole family
- Understanding trauma and adversity and its impact on early years learning and development
- Reflecting on cultural capital and how we promote experience and opportunities for the most disadvantaged children.
- Developing practitioner's skills and introducing tools to enhance practice

## Course Outcome

Practitioners will have an understanding of the importance of working with families in the early years and will start to develop the skills needed for effective partnership working.

Practitioners will have access to a network aimed at supporting our work with families in the early years.

## Dates

All sessions must be attended by the same practitioner to complete the course:

<b>Session 1</b> <u>7th November 2019</u>	<b>Session 1</b> <u>5th March 2020</u>	<b>Session 1</b> <u>11th June 2020</u>
<b>Session 2</b> <u>21st November 2019</u>	<b>Session 2</b> <u>19th March 2020</u>	<b>Session 2</b> <u>25th June 2020</u>
<b>Network</b> <u>4th December 2019</u> (shorter session)	<b>Network</b> <u>25th March 2020</u> (shorter session)	<b>Network</b> <u>1st July 2020</u> (shorter session)

## Time

9:30am – 4:30pm

## Venue

The Higham Hill Centre, 313 Billet Road, E17 5PX

## Cost

Booking fee of £10 per delegate

## Audience

This course is aimed at Early Years Practitioners including leaders, childminders, key persons and all roles with specific responsibility of working with parents in the early years.

**Lloyd Park**  
**Children's Charity**

WF Early Years System Support



(EYSS)

For queries, please contact  
[EYtraining@walthamforest.gov.uk](mailto:EYtraining@walthamforest.gov.uk)

