

Key Stage I Moderation of writing: FAQs and misconceptions

Who is in charge of 2019 moderation?

St Mary's Teaching School will be responsible for KSI moderation only. The LA retains control over monitoring and data handling and processing.

When will the LA contact you to inform you of a moderation visit?

All schools due to be moderated in the 2018/19 KSI cycle will be contacted on or after the **17th of May 2019**.

Why is more than one LA moderator attending the moderation?

Where more than one moderator is planned to attend moderation, schools will be made aware of this in advance and given the reasons why. Additional moderators will be expected to take part if the school has a large cohort, if the LA moderator is being quality assured or another LA moderator is there for their own training purposes. All moderators are working in pairs, as in previous years, as part of quality assurance and to support consistency. There will be significant quality assurance taking place in 2019.

When will KSI moderation take place?

Most moderations will take place **June 17th, 18th and 19th** at a central location. The window for moderation is open from the 4th June to the 27th and you could be moderated during this timeframe.

Why have you requested data to be provided in advance of the moderation visit?

Although guidance clearly states that there is no requirement for schools to provide pupil data in advance an external moderation visit, we are asking Head teachers to sign up to a local agreement to submit teacher assessment judgements ahead. We believe it to be more beneficial to schools and teachers if TA data can be shared prior to the moderation so that the LA can notify schools of the names of the pupils to be moderated the working day prior to the agreed moderation date.

This ensures:

- Staff have appropriate time to gather evidence required (including pupils UPNs)
- Staff can bring sufficient evidence for those pupils (as opposed to bringing evidence for all 30 pupils in a class)
- A fair representation of pupils across classes, writing groups/sets and the three standards of writing can be selected.

Why is the Moderation Manager requesting particular evidence/documents to be available for the moderation visit?

The guidance is clear that evidence of our pupils' performance should come from normal classroom practice and this is the evidence which will be provided for the moderation visit. It is for schools to decide what evidence looks like and how it is presented, not for LAs to dictate. However, schools must ensure that: evidence of pupils' work is available for external moderation in order to demonstrate attainment of the 'pupils can' statements at the standard awarded. This should be in the form of day-to-day work from across the curriculum.

Where are the tick lists demonstrating that these pupils have met the "I can" statements of this standard?

There is no requirement to produce such tick sheets for LA moderation. Tick lists will not be used during moderation, nor will they be requested by the moderators.

If the requirement of a 'pupil can' statement is not applicable within a piece of writing, or a pupil chooses not to use it, should teachers encourage them to 'shoe-horn' in the evidence?

No. Teachers should not 'produce' evidence. It should be evident in a pupil's work what they can and cannot do. Every requirement within the frameworks is expected only when it is relevant within the context of that piece of writing.

Re-moderation:

When the school TA judgements have been fully accepted by the LA external moderator.

If all of the schools' TA judgements were accepted in full by LA external moderator(s), any pupils that the school and the LA external moderator(s) agree demonstrate the potential to meet the next standard (before the data submission deadline Thursday 29 June 2017), can have evidence internally moderated by the school without the need for a LA review of evidence.

What happens when the evidence presented by the school is not sufficient to demonstrate this pupil has met the standard suggested? (When the school TA judgements have not been fully accepted by the LA external moderator.)

The school believes that this pupil will be able to consistently demonstrate the relevant knowledge or skills after this visit, but before the deadline for TA submission of Thursday 29 June 2017. The school asks that the LA agree to accept additional evidence for this pupil in order to validate the proposed standard. As the school TA judgements have not been fully accepted by the LA external moderator, this evidence must be reviewed by the LA before final submission of the TA data, so arrangements need to be made for this to happen. The LA record of visit needs to include these agreed next steps.