
Behaviour, Attendance and Children Missing Education (BACME) Service, Summerfield Centre, 99
Leyton Green Road, London, E10 6DB
Tel: 020 8496 1718 Email: BACME-Referral@walthamforest.gov.uk

Notification of Parental Responsibility (NPR) Request Form

Name of school:	Name of Pupil:	D.O.B:	Name of Requester:
Current attendance percentage: <i><u>Registration Certificate must be attached</u></i>	Percentage of unauthorised absence: Number of late marks:	Year/Form:	Siblings with known attendance issues:
Full names and address of parent (please provide details of both parents where possible):			
Intervention with family prior to the NPR being requested. Please attach copies of correspondence that has been sent to parents and clarify methods of communication if parents speak English as a second language: <ul style="list-style-type: none">•••••			

Please note that this NPR request Form will not be actioned unless the form is fully completed.

