

Young person comes into care

Day 1

Ensure t

Is the child currently at school or other educational provision?

YES
Contact the school/education provision to arrange a PEP meeting to take place within 10 working days

NO
Contact the home placement to arrange a PEP meeting to take place within 10 working days

The PEP meeting should take place at school

The PEP meeting should take place at the home placement

Invite:

- Virtual School (if appropriate)
- Foster Carer
- Supervising Social Worker
- Any other involved professionals (Psychologist, etc.)

PEP Meeting held

Day 10

Ensure that the PEP is completed online, available for the first LAC Review and includes:

- A summary of the young person's current attainment and academic progress.
- SMART Targets, including Pupil Premium allocation
- Agreed Actions and timescales for review
- Details of school place applied for, if applicable

Day 28

Contact the school and arrange a PEP meeting in order to:

- Review current targets
- Review Actions from the last PEP meeting
- Set new targets if appropriate
- Update the care plan
- Plan for upcoming transitions

PEP Meeting held

3 months

Contact the school and arrange a PEP meeting in order to:

- Review current targets
- Review Actions from the last PEP meeting
- Set new targets if appropriate
- Update the care plan
- Plan for upcoming transitions

PEP Meeting held

Termly