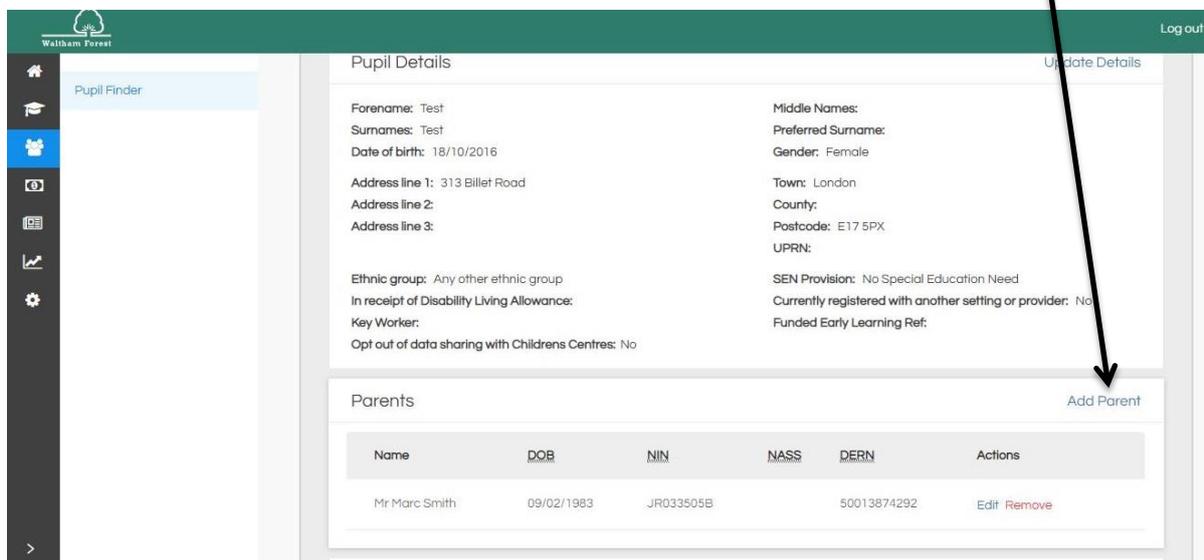


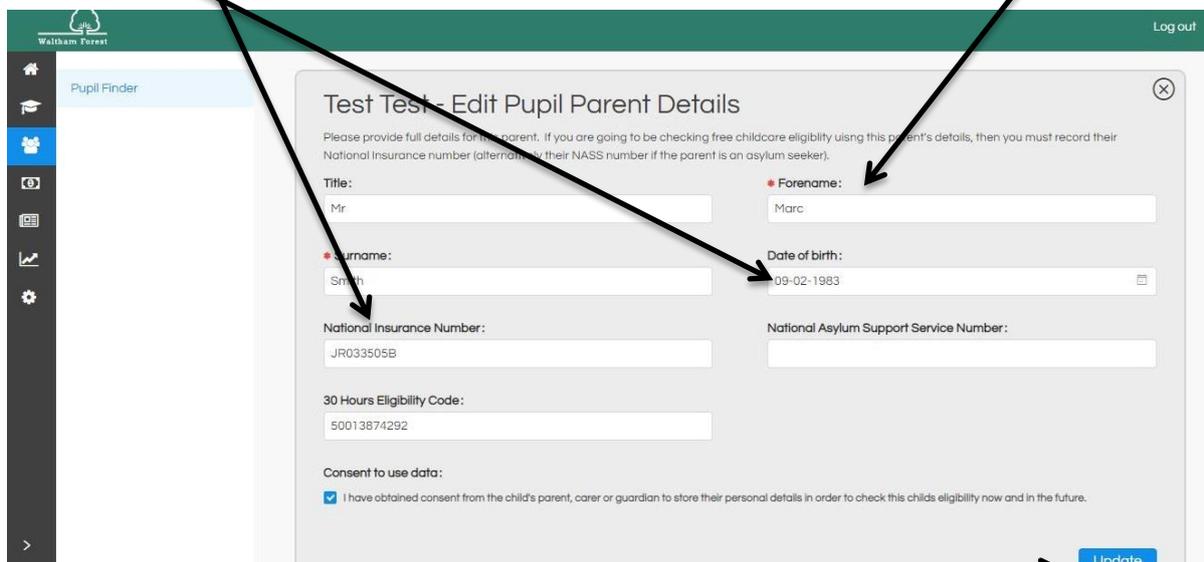
EYPP ASSESSMENTS USING THE EY PROVIDER HUB

FEEE providers can assess children for EYPP Eligibility through the EY Provider Hub.

First add parent details to the child record on the EY Provider Hub by clicking “Add Parent”.



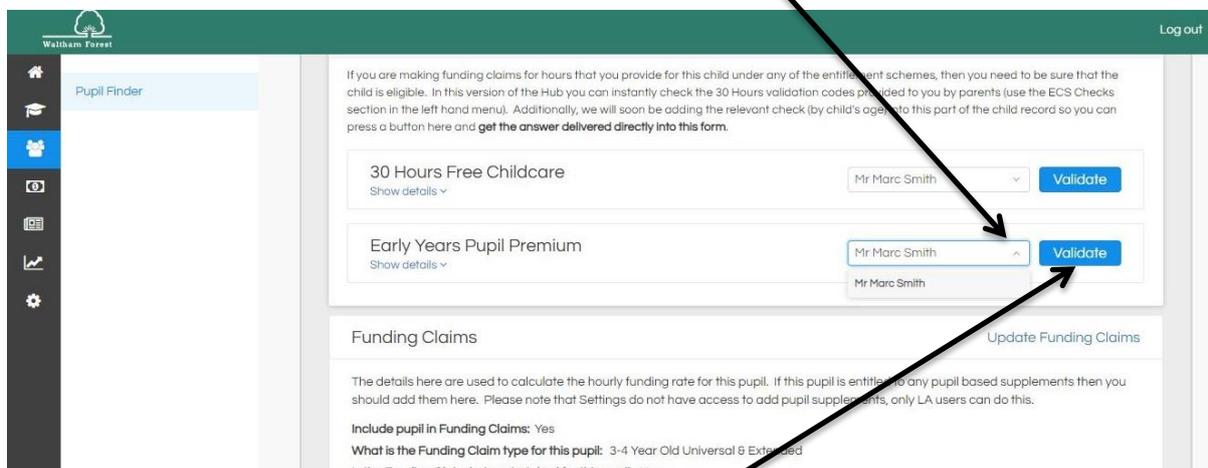
This will open the parent section of the child’s record where providers can enter the parent’s name, DOB and NI Number.



Save the data by clicking “update”

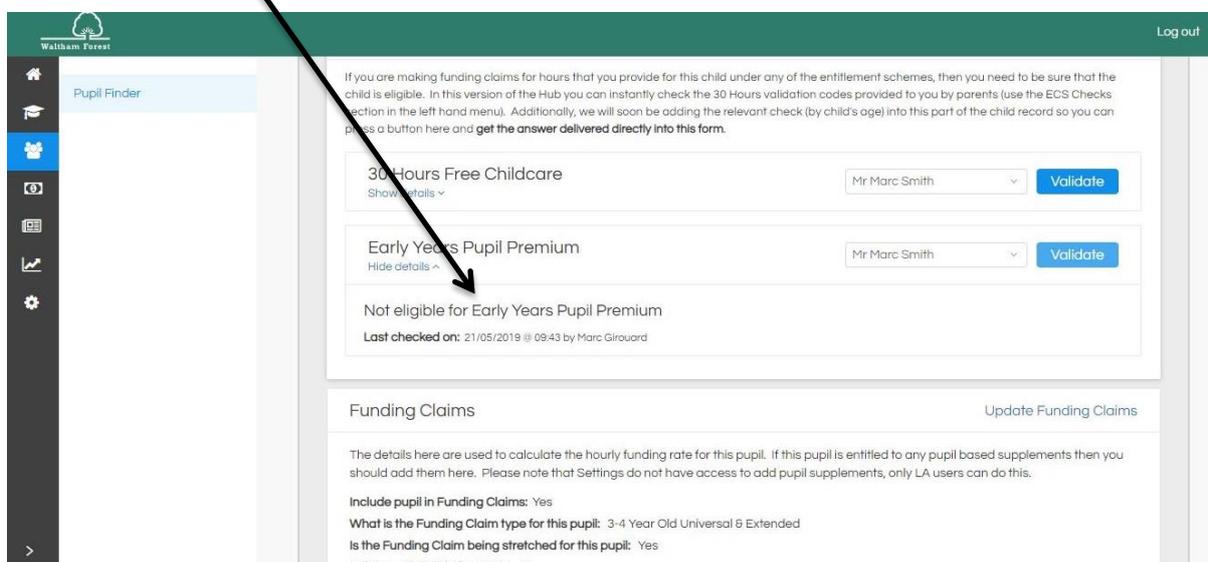
EYPP ASSESSMENTS USING THE EY PROVIDER HUB

Once the parental details have been entered and saved, select the parent from the drop down menu under “Early Year Pupil Premium” in the Eligibility section of the child’s record.



The screenshot shows the 'Waltham Forest' logo at the top left and a 'Log out' link at the top right. A sidebar on the left contains icons for home, pupil finder, and settings. The main content area has a 'Pupil Finder' header. Below it, there is a text block explaining eligibility for funding claims. Two form sections are visible: '30 Hours Free Childcare' and 'Early Years Pupil Premium'. Both have a dropdown menu with 'Mr Marc Smith' selected and a blue 'Validate' button. Below these is a 'Funding Claims' section with an 'Update Funding Claims' link. The 'Funding Claims' section contains text about funding rates and includes fields for 'Include pupil in Funding Claims: Yes', 'What is the Funding Claim type for this pupil: 3-4 Year Old Universal & Extended', and 'Is the Funding Claim being stretched for this pupil: Yes'.

Once the parent has been selected, click “Validate” to carry out the assessment. The assessment result will appear below the “Early Year Pupil Premium” in the Eligibility section.

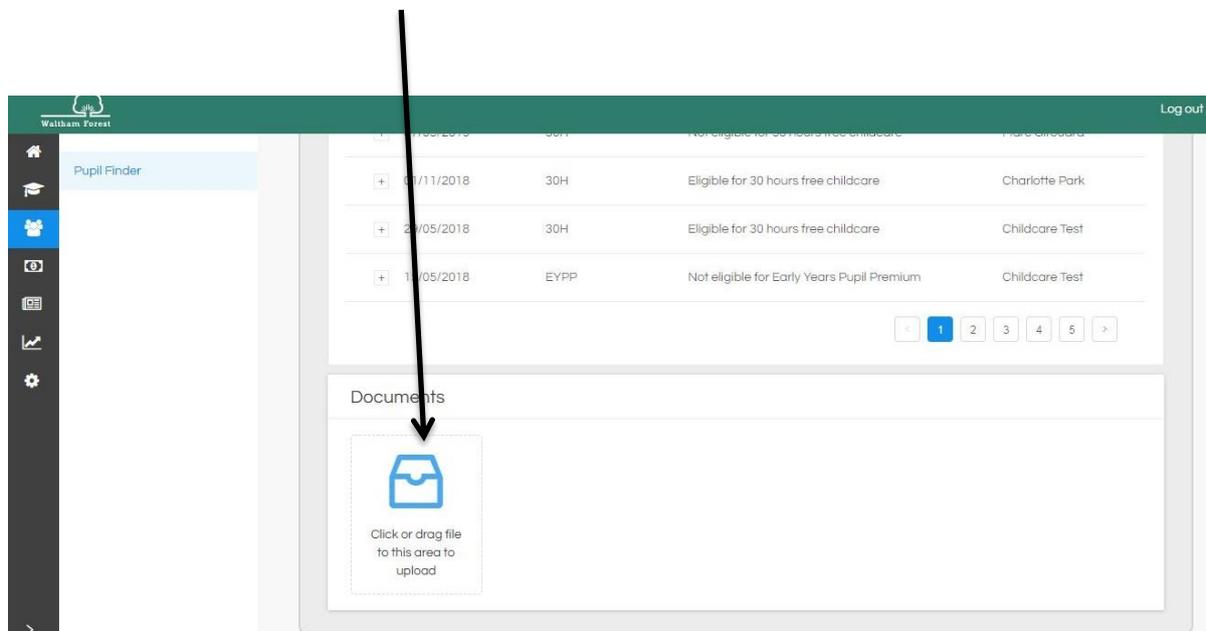


This screenshot is identical to the previous one, but the 'Early Years Pupil Premium' section now displays the result: 'Not eligible for Early Years Pupil Premium'. Below this message, it shows 'Last checked on: 21/05/2019 @ 09:43 by Marc Girouard'. The 'Validate' button is still present but appears disabled. The rest of the interface, including the sidebar and 'Funding Claims' section, remains the same.

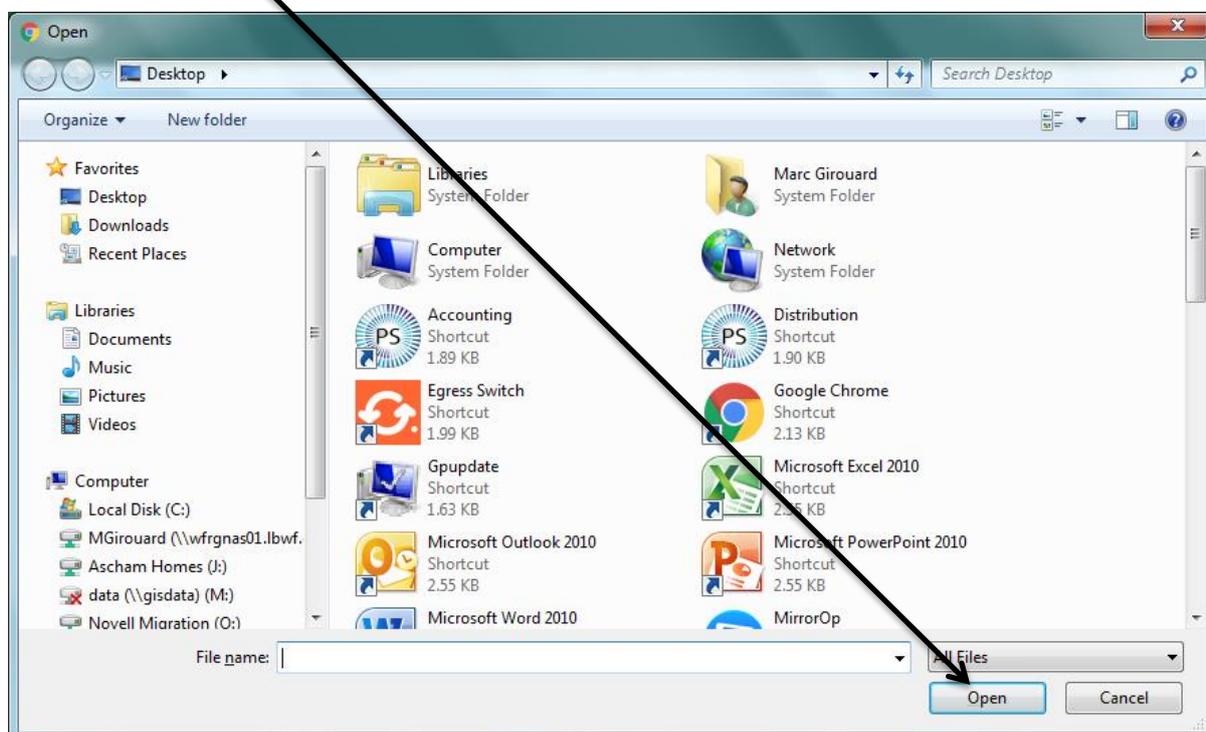
Please be aware this assesses children against financial criteria only.

EYPP ASSESSMENTS USING THE EY PROVIDER HUB

For children who are eligible via non-financial criteria, (Adopted, Looked-After Child, child in receipt of DLA) please upload documentary evidence (Adoption order, DLA letter etc.) to the child's record on the EY Provider Hub by clicking the "click or drag file to this area for upload" icon

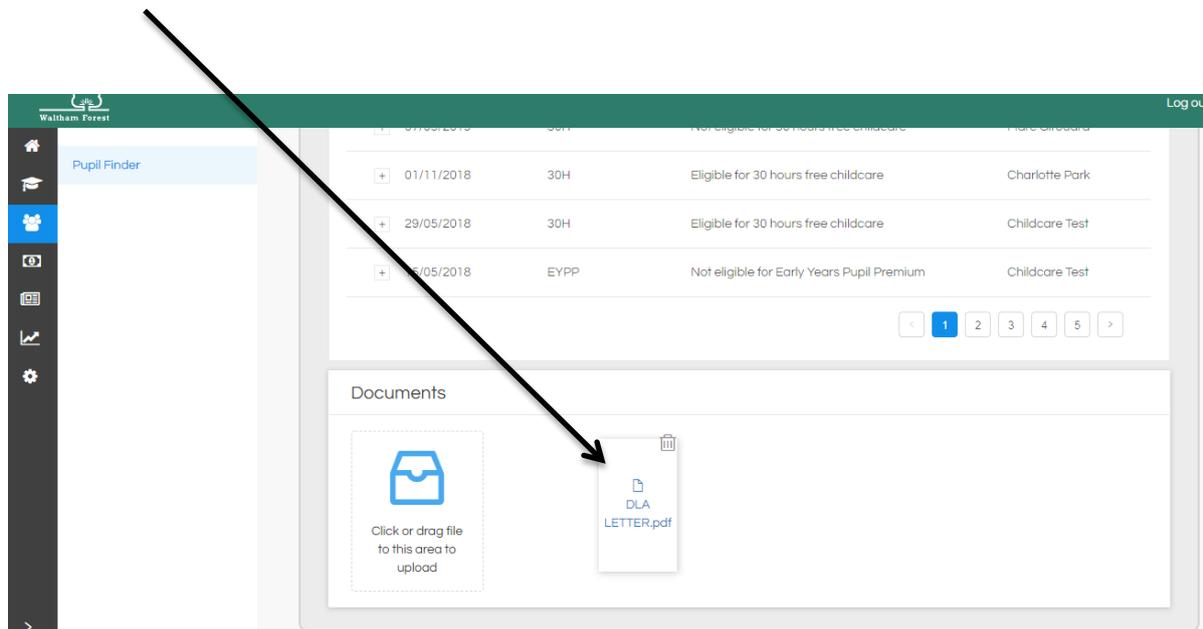


This will open a dialogue box on your computer. Find the documentary evidence you file you wish to upload and click "OPEN"



EYPP ASSESSMENTS USING THE EY PROVIDER HUB

The uploaded file will appear in the download section.



Once uploaded, email the childcare team on childcare@walthamforest.gov.uk who will generate a manual eligibility code and add it to the Child's record in the "Funded Early Learning Ref" field in the "Pupil Details" section.

