FEEE providers can assess children for EYPP Eligibility through the EY Provider Hub.

Pupil Details ate Details \* Pupil Finder 1 Forename: Test Middle Names: Surnames: Test Preferred Surname \*\* Date of birth: 18/10/2016 Gender: Female 0 Address line 1: 313 Billet Road Town: London Address line 2: County: Address line 3: Postcode: E17 5PX UPRN: 2 Ethnic group: Any other ethnic group SEN Provision: No Special Education Need • In receipt of Disability Living Allowance: Currently registered with another setting or provider: Key Worker: Funded Early Learning Ref: Opt out of data sharing with Childrens Centres: No Parents Add Parent NASS Name DOB NIN DERN Actions Mr Marc Smith 09/02/1983 JR033505B 50013874292 Edit Remove

First add parent details to the child record on the EY Provider Hub by clicking "Add Parent".

This will open the parent section of the child's record where providers can enter the parent's name, DQB and NI Number.

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Walt	(_ik_) tham Porest			Log out
*				0
P	Pupil Finder	Test Test - Edit Pupil Pare	ent Details	$(\times)$
*		Please provide full details for the parent. If you are goin National insurance number (alternatively their NASS nu	ig to be checking free childcare eligibility uising this parent's details, then you must record their imber if the parent is an asylum seeker).	
۲		Title:	• Forename:	
		Mr	Marc	
		* surname:	Date of birth :	
<u></u>		Smith	09-02-1983	
•		National Insurance Number:	National Asylum Support Service Number:	
		JR033505B		
		30 Hours Eligibility Code:		
		50013874292		
		Consent to use data:		
		I have obtained consent from the child's parent, carer or g	guardian to store their personal details in order to check this childs eligibility now and in the future.	
,				
			Updat	te

Save the data by clicking "update"

Once the parental details have been entered and saved, select the parent from the drop down menu under "Early Year Pupil Premium" in the Eligibility section of the child's record.

Pupil Finder	If you are making funding claims for hours that you provide for this child is eligible. In this version of the Hub you can instantly check the section in the left hand menu. Additionally, we will soon be adding t press a button here and <b>get the answer delivered directly into this fo</b>	shild under any of the entities ent schemes, then you need to be sure that the 30 Hours validation codes provided to you by parents (use the ECS Checks the relevant check (by child's agent to this part of the child record so you can m.	
1	30 Hours Free Childcare Show details ~	Mr Marc Smith Validate	
	Early Years Pupil Premium Show details ~	Mr Marc Smith  Validate Mr Marc Smith	
	Funding Claims Update Funding Claims		
	The details here are used to calculate the hourly funding rate for should add them here. Please note that Settings do not have ad	r this pupil. If this pupil is entitled to any pupil based supplements then you ccess to add pupil supplements, only LA users can do this.	
	What is the Funding Claim hype for this pupit: 3-4 Year Old Universal 8 Extended Is the Eurofing Claim hype for this pupit: 3-4 Year Old Universal 8 Extended		

Once the parent has been selected, click "Validate" to carry out the assessment. The assessment result will appear below the "Early Year Pupil Premium" in the Eligibility section.

 Waliham Forest		Log out	
Pupil Finder	If you are making funding claims for hours that you provide for this child under any of the entitlement schemes, then you need to be sure that the child is eligible. In this version of the Hub you can instantly check the 30 Hours validation codes provided to you by parents (use the ECS Checks action in the left hand menu). Additionally, we will soon be adding the relevant check (by child's age) into this part of the child record so you can place a button here and <b>get the answer delivered directly into this form</b> .		
<b>0</b>	30 Hours Free Childcare Mr Marc Smith Validate		
	Early Years Pupil Premium Hide details ^ Validate		
•	Not eligible for Early Years Pupil Premium Last checked on: 21/05/2019 @ 08:43 by Marc Girouard		
	Funding Claims Update Funding Claims		
	The details here are used to calculate the hourly funding rate for this pupil. If this pupil is entitled to any pupil based supplements then you should add them here. Please note that Settings do not have access to add pupil supplements, only LA users can do this.		
	Include pupil in Funding Claims: Yes What is the Funding Claim type for this pupil: 3-4 Year Old Universal & Extended		
>	Is the Funding Claim being stretched for this pupil: Yes		

Please be aware this assesses children against financial criteria only.

For children who are eligible via non-financial criteria, (Adopted, Looked-After Child, child in receipt of DLA) please upload documentary evidence (Adoption order, DLA letter etc.) to the child's record on the EY Provider Hub by clicking the "click or drag file to this area for upload" icon



This will open a dialogue box on your computer. Find the documentary evidence you file you wish to upload and click "OPEN"





The uploaded file will appear in the download section.

Once uploaded, email the childcare team on <u>childcare@walthamforest.gov.uk</u> who will generate a manual eligibility code and add it to the Child's record in the "Funded Early Learning Ref" field in the "Pupil Details" section.

waltham Forest		Log out
Pupil Finder	Test Test @ Childcare TEST	ING
**	Pupil Details	Update Details
•	Forename: Test	Middle Names:
	Surnames: Test	Preferred Surname:
	Date of birth: 18/10/2016	Gender: Female
<u>₩</u>	Address line 1: 313 Billet Road	Town: London
~	Address line 2:	County:
*	Address line 3:	Postcode: E17 5PX
		UPRN:
	Ethnic group: Any other ethnic group	SEN Provision: No Special Education Need
	In receipt of Disability Living Allowance:	Currently registered with another setting or provider: No
	Key Worker:	Funded Early Learning Ref.
	Opt out of data sharing with Childrens Centres: No	
	Parents	Add Parent
>	Name DOB N	N NASS DERN Actions