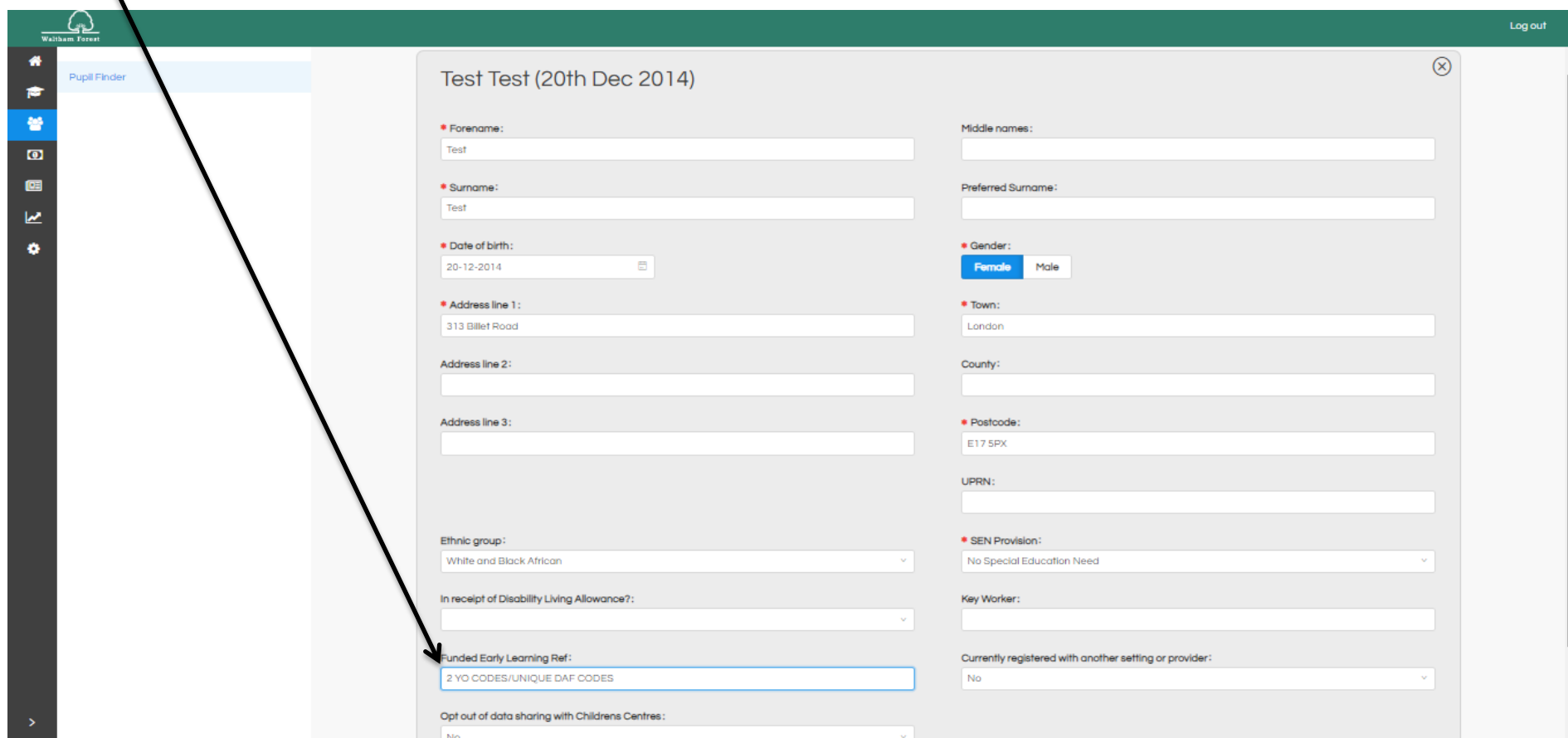


Evidencing eligibility for 'DAF Funding' via EYP Hub to claim funding

Providers are able to supply documentary evidence of DAF Funding eligibility by simply uploading evidence to the child's record under the 'Documents' section. Please refer to 'UPLOADING DOCUMENTS TO PUPIL REGISTER' on how to do this.

Once documentary evidence has been supplied the Provider should notify Waltham Forest's Early Years & Child Care team by emailing 'childcare@walthamforest.gov.uk'.

A member of our team will then review documents and then, upon confirmation, will then supply a unique code to the provider. Providers should record this code in the 'Funded Early Learning Ref' field in the 'Pupil Details' section of the child's record.



The screenshot displays the 'Pupil Register' interface for Waltham Forest. The main content area shows the details for a pupil named 'Test Test' (born 20th Dec 2014). The form includes fields for personal and contact information, such as forename, surname, date of birth, address, and gender. A specific field, 'Funded Early Learning Ref', is highlighted with a blue border and contains the text '2 YO CODES/UNIQUE DAF CODES'. A black arrow points from the text above to this field. Other fields include 'Ethnic group', 'SEN Provision', and 'Key Worker'. The interface also features a 'Pupil Finder' sidebar and a 'Log out' button in the top right corner.

Field	Value
Forename	Test
Middle names	
Surname	Test
Preferred Surname	
Date of birth	20-12-2014
Gender	Female
Address line 1	313 Billef Road
Town	London
Address line 2	
County	
Address line 3	
Postcode	E17 5PX
UPRN	
Ethnic group	White and Black African
SEN Provision	No Special Education Need
In receipt of Disability Living Allowance?	
Key Worker	
Funded Early Learning Ref	2 YO CODES/UNIQUE DAF CODES
Currently registered with another setting or provider:	No
Opt out of data sharing with Childrens Centres:	No

Evidencing eligibility for 'DAF Funding' via EYP Hub to claim funding

Once a child has been confirmed as eligible for DAF Funding providers can select 'yes' from the drop down menu in the field 'In receipt of Disability Living Allowance?' also in the 'Pupil Details' section. This field can be found directly above 'Funded Early Learning Ref'.

Waltham Forest

Logout

Pupil Finder

Test Test (20th Dec 2014)

Forename: Test

Middle names:

Surname: Test

Preferred Surname:

Date of birth: 20-12-2014

Gender: Female Male

Address line 1: 313 Billet Road

Town: London

Address line 2:

County:

Address line 3:

Postcode: E17 5PX

UPRN:

Ethnic group: White and Black African

SEN Provision: No Special Education Need

In receipt of Disability Living Allowance?: Yes No

Key Worker:

Currently registered with another setting or provider: No

Opt out of data sharing with Childrens Centres:

Evidencing eligibility for 'DAF Funding' via EYP Hub to claim funding

The next step is to update the child's funding claim to reflect DAF eligibility. This can be done by selecting 'Update Funding Claims' in the 'Funding Claims' section.

The screenshot displays the EYP Hub interface for a pupil. The top navigation bar includes the 'Wellham Forest' logo and a 'Log out' link. A left-hand sidebar contains navigation icons, with 'Pupil Finder' highlighted. The main content area is divided into several sections:

- 30 Hours Free Childcare**: Includes a 'Test Parent' dropdown and a 'Validate' button.
- Early Years Pupil Premium**: Includes a 'Please select a parent' dropdown and a 'Validate' button.
- Funding Claims**: Features an 'Update Funding Claims' link. Below this, a note states: 'The details here are used to calculate the hourly funding rate for this pupil. If this pupil is entitled to any pupil based supplements then you should add them here. Please note that Settings do not have access to add pupil supplements, only LA users can do this.' A toggle for 'Include pupil in Funding Claims' is currently set to 'No'.
- Funding Claims - Supplements**: Features an 'Update Supplements' link. A note below states: 'This section contains details of any supplements which have been granted to this pupil by the local authority.'
- Registrations**: Features an 'Add Registration' link. Below is a table with one entry:

Admission date	Leaving date	Leaving notes	Actions
06/12/2017	N/A		Edit Remove

- ECS Checks**: Features a table with three entries:

Date of Check	Type of Check	Eligibility Response	Checked by
24/05/2019	30H	Eligible for 30 hours free childcare	Charlotte Park
24/05/2019	30H	Eligible for 30 hours free childcare	Charlotte Park
24/05/2019	30H	Eligible for 30 hours free childcare	Charlotte Park

Evidencing eligibility for 'DAF Funding' via EYP Hub to claim funding

Once 'Update Funding Claims' has been selected In the child's 'Funding Claims' section please select 'Yes' under 'Is this pupil receiving Disability Access Funding'.

The screenshot shows the 'Test Test (20th Dec 2014)' form in the EYP Hub. The form includes the following sections:

- Include pupil in Funding Claims:** Yes (selected) No
- What is the Funding Claim type for this pupil:** 3-4 Year Old Universal & Extended
- Is the Funding Claim being stretched for this pupil:** Yes No
- Is this pupil eligible for EYPP:** Yes No
- Is this pupil receiving Disability Access Funding:** Yes (selected) No

Funded Hours:

	Mon	Tue	Wed	Thu	Fri	Sat	Sun	
Universal:								= 0 Hours Per Week
Extended:								= 0 Hours Per Week

Unfunded Hours Per Week: 10.00

Total Hours Per Week: 10

Cumulative Hours:

Total Universal Funded Hours:	Total Extended Funded Hours:	Total Funded Hours:
0	0	0

Update