**PROVISION MAPPING FOR CHILDREN RECEIVING EARLY YEARS TOP-UP ADDITIONAL FUNDING**

**Guidance for Practitioners**

Cost out an intervention(s) that you are currently doing with a child in your setting

**6step calculation**

1.Start with the annual salary of the staff member which should be mid-scale point and not above e.g. £20006

2.Divide the annual salary by 38 to obtain the weekly cost

3.Divide by 5 to get the daily cost

4.Divide by 6 to obtain the hourly rate, if the intervention is for 30 minutes you can work out the cost by dividing by 2 etc.

5.Divide by the number of pupils in the group this will give you the cost per pupil per day

6.Multiply by the number of times the intervention takes place e.g. twice a week

**For example:**

£20,006 staff cost ÷ by 38 weeks = £526.03 weekly cost

£526.3 ÷ 5 days = £105.26 per day cost

£105.26 ÷ 6 hours = £17.54 per hour

£17.50 ÷ 6 pupils in group = £2.92 per child

PROVISION MAP

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Outcome** | **Intervention** | **Staff ratio** | **Weekly duration** | **Weekly cost** | **Annual cost** |
|  |  |  |  |  |  |
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Example of provision map

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| --- | --- | --- | --- | --- | --- |
| **Outcome** | **Intervention** | **Staff ratio** | **Weekly Duration** | **Weekly cost** | **Annual cost** |
| By the end of the term Bill will have an awareness of familiar adults and will interact with them in a chosen activity for 10 minutes | Intensive interactive sessions | 1:1 | 1 hour (10 minutes x 6 per week) | £12.00 | £456 |
| By the end of the term Bill will be able to manage his feelings and reduce his challenging behaviour in group sessions | Small group sessions to develop my awareness of adults and peers with motivating toys | 1:3 | 2 hours (30 minutes x 4 per week) | £8.00 | £304 |
| Total |  |  |  |  | £760 |