



## Apply for 30 hours free childcare for your foster children

Speak to the child's social worker before applying. If they agree, complete this form.

Once you and your partner (if you have one) have completed and signed the form, it must be counter-signed by the Supervising Social Worker (your child's social worker will ensure this action is completed). For more information please follow one of the links below:

- [Foster Parents Journey](#)
- [Free early education and childcare](#)
- [Waltham Forest Directory](#) – Help to find a childcare provider

If your application is successful, you will get your eligibility code from The Early Years, Childcare and Business Support Service.

If you need more help contact The Early Years, Childcare and Business Support Service on 020 8496 3566 or [childcare@walhamforest.gov.uk](mailto:childcare@walhamforest.gov.uk)

This form is only for foster parents. If you are applying for your own children use the childcare service: [www.gov.uk/help-with-childcare-costs](http://www.gov.uk/help-with-childcare-costs).

If you have a partner and they are not a foster parent you could contact The Early Years, Childcare and Business Support Service for more help.

## Section 1 – about you

### 1.1 Your details:

<b>Title</b>	
<b>First name</b>	
<b>Last name</b>	
<b>Date of birth (DD/MM/YYYY)</b>	
<b>National Insurance number</b>	
<b>Address</b>	
<b>Postcode</b>	
<b>Email address</b>	

We need your address and email to send your 30 hours free childcare eligibility code.

### 1.2 Are you a foster parent of the children named in this form?

- Yes
- No

### 1.3 Do you and the children live in England?

- Yes
- No

If no, speak to your local council about what childcare schemes are available in your area.

### 1.3 Are you a European Economic Area (EEA) national?

- Yes
- No

This means you are from the UK, another European Union member state, Norway, Liechtenstein or Iceland.

### 1.4 Are you subject to immigration rules that prevent you from receiving public funds?

- Yes
- No

## Section 2 – your employment details

2.1 Outside your fostering responsibilities are you:

- Employed  Self-employed  On Parental Leave
- On Sick Leave  Expect to start work in the next 31 days

2.2. Do you expect to earn more than £100,000 in this tax year (April to March)?

- Yes
- No

If your income is over this amount you cannot get 30 hours free childcare.

2.3 If you are **not** employed outside your fostering responsibilities, select any that apply to you:

- For Universal Credit purposes, I am assessed as having limited capability for work
- I receive National Insurance credits because of incapacity or limited capability for work
- I receive a Carer's Allowance
- I receive an Employment and Support Allowance
- I receive Incapacity Benefit
- I receive a Severe Disablement Allowance

If you get one of these benefits you may still be able to get 30 hours free childcare if you have a partner who holds additional employment outside their role as foster carer.

2.4 Do you have a partner who lives with you?

- Yes
- No

A person is your partner if you are married or in a civil partnership, and live together in the same household, or a couple who live together as if you are married or in a civil partnership.

If **Yes**: go to section 3.

If **No**: skip to section 5.

## Section 3 – your partner

### 3.1 Your partner's details

<b>Title</b>	
<b>First name</b>	
<b>Last name</b>	
<b>Date of birth (DD/MM/YYYY)</b>	
<b>National Insurance number</b>	

### 3.2 Is your partner also a foster parent?

Yes

No

If **Yes**: go to section 4.

If **No**: please contact your local authority (see page 1) who will help you further.

## Section 4 – partner’s employment details

4.1 Is your partner employed or self-employed outside their fostering responsibilities?

- Employed  Self-employed  On Parental Leave
- On Sick Leave  Expect to start work in the next 31 days

4.2 Does your partner expect their total taxable income in this tax year (April to March) to be more than £100,000?

- Yes
- No

If their income is over this amount you cannot get 30 hours free childcare.

Now go to section 5.

## Section 5 – the children who will get 30 hours free childcare

If you are fostering non-related children who could both be eligible for 30 hours free childcare you will need to complete a separate form for each child.

### 5.1 Foster children details:

First name	Last name	Date of birth (DD/MM/YYYY)	When do you expect the child in foster care to join a school reception year? MM/YYYY

## Section 6 – declaration

### 6.1 Your declaration:

I declare that I am applying for 30 hours free childcare, to enable me to work outside of fostering, and that the information I have given on this form is correct and complete.

<b>Signature</b>	
<b>Print Name</b>	
<b>Date (DD/MM/YYYY)</b>	

### 6.2 Your partner's declaration:

I declare that I am applying for 30 hours free childcare, to enable me to work outside of fostering, and that the information I have given on this form is correct and complete.

<b>Your partner's signature</b>	
<b>Print Name</b>	
<b>Date (DD/MM/YYYY)</b>	

## Section 7 – Supporting Statement from Childs Social Worker

To be completed by the child’s social worker.

<p><b>Please provide a brief statement to support and confirm that the child will benefit from accessing 30 hours free childcare</b></p>	
<p><b>Please confirm evidence seen to confirm eligible working status</b></p>	<p><input type="checkbox"/> pay slip  <input type="checkbox"/> job offer letter  <input type="checkbox"/> evidence of self-employment (such as tax return)  <input type="checkbox"/> other (please state below)</p>
<p><b>Signature</b></p>	
<p><b>Print Name</b></p>	
<p><b>Date (DD/MM/YYYY)</b></p>	

## Section 8 – Supervising Social Worker declaration

Before the London Borough of Waltham Forest can issue you with a code, this form must be counter-signed by the Supervising Social Worker.

I declare that I have seen evidence of employment outside fostering, and it has been discussed how this employment is consistent with the care plan for the foster child or children listed in this application.

8.1 I confirm that I support this application for 30 hours free childcare in respect of the foster children listed in this application.

<p><b>Signature</b></p>	
<p><b>Position and contact details</b></p>	
<p><b>Print Name</b></p>	
<p><b>Date (DD/MM/YYYY)</b></p>	

Once completed please send application form to [childcare@walthamforest.gov.uk](mailto:childcare@walthamforest.gov.uk), using  
30 Hour Childcare Foster Care Application as subject heading

## Privacy Notice

We are a data controller under the Data Protection law as we collect and process personal information about you in order to provide public services and meet our statutory obligations. Please see below 'Why we need your information', for a full description of the public services in which we may use your personal data.

We are committed to protecting and respecting your privacy. Through this Privacy Notice we have sought to be as transparent as possible to fully explain how your personal data is held and processed.

This Privacy Notice explains when and why we collect personal information about people who engage or come into contact with us, whether via applying or receiving our services, living or visiting the borough or our website. Upon visiting our websites, we will use third party service providers to collect technical information from your device including standard internet log information such as the Internet Protocol (IP) address, your browser type and version, and certain page interaction information.

This notice explains how we collect, use and share your information and how long we keep it, and how we keep it secure.

Each service that we provide or you engage with also has its own Privacy Notice to explain in more details how they use your information and the legal basis for using the information.

We may change this Privacy Notice from time to time so please check this page regularly to ensure that you're happy with any changes.

Any questions regarding our privacy practices should be sent by email to:

Data Protection Officer

Waltham Forest Town Hall

Forest Road

London

E17 4JF

Email: [Information.Officer@walthamforest.gov.uk](mailto:Information.Officer@walthamforest.gov.uk)

Further details are available [here](#)