

# CONTROLL OF SUBSTANCES HAZARDOUS TO HEALTH - RISK ASSESSMENT RECORD SHEET

Sample sheet

NAME OF ASSESSOR: *Mary Smith (Manager)*

Date: 15 01.2015

NAME OF SUBSTANCES AND USAGE?	LIST THE HAZARD WARNING PRESENT e.g. Irritant, Harmful, Corrosive etc.	HAVE YOU REQUESTED THE HAZARD DATA SHEET FROM THE MANUFACTURER/SUPPLIER?	PEOPLE AT RISK OF OVER EXPOSURE ?	FREQUENCY AND DURATION OF EXPOSURE	DATE: INDUCTION OR TRAINING GIVEN TO STAFF	SUMMARY OF PRECAUTIONARY MEASURES TO CONTROL RISK TO OPERATIVE'S HEALTH?	RISK LEVEL REMAINING	OCCUPATIONAL EXPOSURE LIMIT (OEL) OR AIR QUALITY MONITORING. REQUIRMENTS FOR HEALTH CHECKS OR SURVEILLANCE?
<p>Floor Stripper used annually to clean floor in Assembly Hall during summer holiday when school is unoccupied</p>	<p>a) Corrosive b) A smell of acidic vapour maybe apparent when mixing solution.</p>	<p>Yes</p>	<p>Caretaker &amp; Site Service Officer and Cleaners</p>	<p>Annually</p>	<p>a) Staff was induction by line manager &amp; the Health &amp; Safety Adviser 06/01/2015.  b) Trained by Andreas Christodoulou from Strictly 14/2/15</p>	<p>1. Coshh guidance document given out during Induction. 2. Staff has received Induction and training. 3. Staff involved in risk assessment process. 4. Staff to ensure windows are open for adequate ventilation before use. 5. Staff has been issued with the following Personal Protective Equipment (PPE)/Clothing:     a) Disposable Mask     b) Hycron Gloves     c) Overalls     d) Safety boots  5. Spillage kit available in store room for large quantity spillage.</p>	<p>Low</p>	<p>No OEL listed on the hazard data sheet, Therefore, no air monitoring or health surveillance necessary.  Manager to monitor usage in discussion with staff periodically.  Refresher training to be provided in the light of changes or upon the introduction of new substances.</p>

DATE: 6.3.2015.

Signature:





